PLANNING COMMISSION December 3, 2019

**** Present:**

**	Daniel Talbot / Chairman		Donna Mowbray/absent
	Roy Gene Davis / Vice Chairman/absent	**	Joey Merica
	Dorenda Flick/Secretary/absent	**	Jodi Gooden
**	Margaretta Isom/Council Representative		

Admin: Delores Hammer/ Zoning Administrator

Guest: Jack Rose, Elliott Diamond, Abner, Tanner and Jacob Johnson

Chairman Talbot opened the meeting and led the Pledge of Allegiance

I. Chairman Talbot asked if everyone had reviewed the November 5, 2019 minutes. Everyone responded yes.

A motion was made by Jodi Gooden to approve the November 5, 2019 minutes

Joey Merica seconded the motion.

Voice Vote 4-0 all in favor

Daniel Talbot, Joey Merica, Jodi Gooden, Margaretta Isom

Motion Carries November 5, 2019 minutes approved

II. **Accessory Apartments**

Chairman Talbot reviewed the proposed amendment to Chapter 110 (Land Development) accessory apartment ordinance. A joint public hearing was held on November 18, 2019. No one spoke at the hearing.

Joey Merica made a motion to approve an ordinance to amend Chapter 110 (Land Development) of the Code of The Town of Elkton, Definitions of Terms, §110-302, §110-602, §110-716, §110-603, §110-604, §110-605, §110-606, §110-607.

Jodi Gooden seconded the motion

Voice Vote 4-0 all in favor

Daniel Talbot, Joey Merica, Jodi Gooden, Margaretta Isom

Motion carries

III. Elliott Diamonds special exception request for a ground rear floor apartment

On December 2, 2019 a joint public hearing was held with Council and the Elkton Planning Commission to hear comments on a special exception permit request from Elliott Diamond for a ground rear floor apartment at 311 W. Spotswood Trail.

After discussion Margaretta Isom made a motion to approve a request from Elliott Diamond for the issuance of a Special Exception Permit for a ground floor rear apartment, located at 311 W. Spotswood Trail, tax map no. 131 B1 (2) B77 L6 provided that §110-610 special exceptions and Article VIII guidelines are met. The business must also be open and operating with a current business license

Joey Merica seconded the motion

Voice Vote 4-0 all in favor

Daniel Talbot, Joey Merica, Jodi Gooden, Margaretta Isom

Motion Carries

IV. Shenandoah Valley Hemp LLC request for special exception permit to wholesale and process.

On December 2, 2019 Council and the Elkton Planning Commission held a joint public hearing to hear comment on a request from Shenandoah Valley Hemp LLC special exception permit request to wholesale and process at 154 W. Spotswood Avenue.

After discussion Joey Merica made a motion to approve a request from Shenandoah Valley Hemp LLC for the issuance of a Special Exception Permit to wholesale and process in a building located at 154 W. Spotswood Avenue. Tax map no. 131 B1 (5) B5 L5.

Jodi Gooden seconded the motion

Voice Vote 4-0 all in favor

Daniel Talbot, Joey Merica, Jodi Gooden, Margaretta Isom

Motion Carries

Joey Merica made a motion to adjourn
Jodi Gooden seconded the motion

Voice Vote 4-0 all in favor

Daniel Talbot, Joey Merica, Jodi Gooden, Margaretta Isom

Motion Carries meeting adjourned

The next regular meeting is scheduled for January 7, 2019 at 7:00 pm. The meeting will be held in Council Chambers located at 20593 Blue & Gold Dr. in Elkton, VA. If a cancellation occurs you will be notified at least 48 hours prior to the meeting as written in By-Laws, Article VII 7-3.

PLANNING COMMISSION December 3, 2019

Chairman _____ Secretary Dorenda Flick

Daniel Talbot Dorenda Flick

Residential 1-4, flood hazard, Yard Sales	Roy Davis
Residential 5-6 (includes: Townhouse & Apts.) Agriculture	Daniel Talbot
Residential 7-8, and Conservation	Dorenda Flick
Business, Industrial. Telecommunications	Joey Merica
Subdivisions, including Lot Line Adjustments	Margaretta Isom
Signs, Parking, Definitions, Streets and Alleys	Jodi Gooden
Zoning Map, Annexation, Home Occupations, Non-conforming Uses, Fences and Exceptions	Donna Mowbray

Please reference the above table when you receive your agenda each month

Track Permits issued for 2019

Month	Business	Residential	Single family	Duplex/Single family attached	Incomplete
Jan	7	3			
Feb	3	3			
Mar	4				
Apr	4	6	1		
May	1	2	1		
Jun	3	6			
Jul	5	4			
Aug	9	4	1		
Sep	3	2			
Oct	8	2			

Nov	7				
Dec					
YTD	54	32	3		