PLANNING COMMISSION July 2, 2019

**** Present:**

**	Daniel Talbot / Chairman	Ex.	Donna Mowbray
**	Roy Gene Davis / Vice Chairman	**	Joey Merica
**	Dorenda Flick/Secretary	**	Jodi Gooden
**	Margaretta Isom/Council Representative		

Admin: Delores Hammer/ Zoning Administrator

Chairman Talbot opened the meeting and led the Pledge of Allegiance

I. Chairman Talbot asked if everyone had reviewed the June 4, 2019 minutes. Everyone responded yes.

A motion was made by Margaretta Isom to accept the June 4, 2019 minutes

Roy Gene Davis seconded the motion.

Voice Vote 6-0 all in favor

Daniel Talbot, Dorenda Flick, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom

Motion Carries June 4, 2019 minutes approved

II. Chairman Talbot asked for a recommendation to reappoint Donna Mowbray to a four year term.

A motion was made by Jodi Gooden to reappoint Donna Mowbray to a four year term running from June 30, 2019 – June 30, 2023.

Joey Merica seconded the motion.

Voice Vote 6-0 all in favor

Daniel Talbot, Dorenda Flick, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom

Motion carries Margaretta Isom Council Representative will make recommendation to Council for approval.

III. Vacation of lot lines located at 208 Ashby Avenue

Norman and Linda Fawley submitted an application and fee to the Zoning Administrator requesting a vacation of lot lines for parcels of real estate located at 208 Ashby Avenue in Elkton, described as Tax Map #'s 131B1-5B11-L3, 131B1-5-B11-L4, 131B1-5-B11-L5, 131B1-5-B11-L6, 131B1-5-B11-L7, 131B1-5-B11-L8 on survey dated June 6, 2019, and performed by Darrin W. Richards.

The property is zoned R-3. Upon review of the request, the Planning Commission agreed that Mr. and Mrs. Fawley have met all of the requirements of §110-908, §110-909 and §110-910 of the Town of Elkton Code.

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Margaretta Isom made a motion to approve the vacation of lot lines for parcels of real estate located at 208 Ashby Avenue in Elkton, described as Tax Map #'s 131B1-5B11-L3, 131B1-5-B11-L4, 131B1-5-B11-L5, 131B1-5-B11-L6, 131B1-5-B11-L7, 131B1-5-B11-L8 on survey dated June 6, 2019, and performed by Darrin W. Richards.

Joey Merica seconded the motion

Voice Vote 6-0 all in favor

Daniel Talbot, Dorenda Flick, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom

Motion carries Margaretta Isom Council Representative will make recommendation to Council for approval.

Margaretta Isom made a motion to adjourn the meeting

Dorenda Flick seconded the motion

Voice Vote 6-0 all in favor

Daniel Talbot, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom, Dorenda Flick

Motion carries meeting adjourned

The next regular meeting is scheduled for August 6, 2019 at 7:00 pm. The meeting will be held in Council Chambers located at 20593 Blue & Gold Dr. in Elkton, VA. If a cancellation occurs you will be notified at least 48 hours prior to the meeting as written in By-Laws, Article VII 7-3.

Chairman _____
Daniel Talbot

Secretary Dorenda Flick
Dorenda Flick

PLANNING COMMISSION July 2, 2019

Residential 1-4, flood hazard, Yard Sales	Roy Davis
Residential 5-6 (includes: Townhouse & Apts.) Agriculture	Daniel Talbot
Residential 7-8, and Conservation	Dorenda Flick
Business, Industrial. Telecommunications	Joey Merica
Subdivisions, including Lot Line Adjustments	Margaretta Isom
Signs, Parking, Definitions, Streets and Alleys	Jodi Gooden
Zoning Map, Annexation, Home Occupations, Non-conforming Uses, Fences and Exceptions	Donna Mowbray

Please reference the above table when you receive your agenda each month

Track Permits issued for 2019

Month	Business	Residential	Single family	Duplex/Single family attached	Incomplete
Jan	7	3			
Feb	3	3			
Mar	4				
Apr	4	6	1		
May	1	2	1		
Jun	3	6			
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
YTD	22	20	2		