PLANNING COMMISSION June 4, 2019

**** Present:**

**	Daniel Talbot / Chairman	**	Donna Mowbray (7:05 pm)
**	Roy Gene Davis / Vice Chairman	**	Joey Merica
**	Dorenda Flick/Secretary (7:05 pm)	**	Jodi Gooden
**	Margaretta Isom/Council Representative		

Admin: Delores Hammer/ Zoning Administrator

Chairman Talbot opened the meeting and led the Pledge of Allegiance

I. Chairman Talbot asked if everyone had reviewed the April 15, 2019 joint public hearing minutes. Everyone responded yes.

A motion was made by Roy Gene Davis to accept the April 15, 2019 joint public hearing minutes

Joey Merica seconded the motion.

Voice Vote 5-0 all in favor

Daniel Talbot, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom

Motion Carries April 15, 2019 joint public hearing minutes approved

II. Chairman Talbot asked if everyone had reviewed the April 15, 2019 planning commission minutes. Everyone responded yes.

A motion was made by Joey Merica to accept the April 15, 2019 planning commission minutes

Jodi Gooden seconded the motion.

Voice Vote 5-0 all in favor

Daniel Talbot, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom

Motion carries April 15, 2019 minutes approved

III. Elkton Pentecostal Church request for information for a proposed 40'x72' picnic pavilion and 60'x60' play area on property located at 16714 East Summit Avenue. Property is zoned R-5. This would be a special exception request. Pastor Eddie Byers was unable to attend due to an emergency. Delores Hammer Zoning Administrator presented the information that was provided. After discussion it was determined that the Church should obtain a survey and request the surveyor place the proposed picnic pavilion and play area on the plat reflecting all setback requirements. Delores Hammer Zoning Administrator will relay the information as well as the code for R-5 with all setback requirements.

IV. Boundary Line adjustment request from Mr. and Mrs. Kenneth Monger and Jeffrey Gentry for property located on State Route 635 River road on a parcel of real estate containing 0.165 +/- acres described as a portion of tax map # 130 – (A) – L118 on survey dated May 6, 2019 and

performed by Randall K. Newman. Delores Hammer Zoning Administrator presented the request and all Commission members viewed the property on the overhead screens.

Upon review by the Planning Commission of the request Mr. and Mrs. Kenneth Monger and Mr. Jeffrey Gentry have met all of the requirements of §110-908, §110-909 and §110-910.

A motion was made by Margaretta Isom to approve the boundary Line adjustment request from Mr. and Mrs. Kenneth Monger and Jeffrey Gentry for property located on State Route 635 River road on a parcel of real estate containing 0.165 +/- acres described as a portion of tax map #130 – (A) – L118 on survey dated May 6, 2019 and performed by Randall K. Newman.

Dorenda Flick seconded the motion.

Voice Vote 7-0 all in favor
Daniel Talbot, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom, Donna Mowbray, Dorenda Flick

Motion carries

Margaretta Isom Council Representative will present to Council for approval.

V. The Commission reviewed the revision of the 2013 comprehensive plan. The comprehensive plan is to be reviewed and revisions if necessary made every 5 years.

Jodi Gooden had one correction.

Jodi Gooden made a motion to schedule a joint public hearing with Council for the revision of the 2013 Comprehensive Plan.

Joey Merica seconded the motion

Voice Vote 7-0 all in favor
Daniel Talbot, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom, Donna Mowbray, Dorenda Flick

Margaretta Isom Council Representative will present to Council to schedule a date and time for a Joint Public Hearing

VI. Election of Officers for the term of June 30, 2019 to June 30, 2020

Margaretta Isom made a motion nominating Daniel Talbot as Chairman

Joey Merica seconded the motion

Voice Vote 6-0 all in favor
Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom, Donna Mowbray, Dorenda Flick

Dorenda Flick made a motion nominating Roy Gene Davis as Vice Chairman
Margaretta Isom seconded the motion

Voice Vote 6-0 all in favor
Daniel Talbot, Joey Merica, Jodi Gooden, Margaretta Isom, Donna Mowbray, Dorenda Flick

Roy Gene Davis made a motion nominating Dorenda Flick as Secretary
Jodi Gooden seconded the motion

Voice Vote 6-0 all in favor
Daniel Talbot, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom, Donna Mowbray

Margaretta Isom Council Representative will present nominations to Council for approval

Roy Gene Davis made a motion to adjourn the meeting.

Joey Merica seconded the motion.

Voice Vote 7-0 all in favor

Daniel Talbot, Dorenda Flick, Donna Mowbray, Joey Merica, Jodi Gooden, Roy Gene Davis, Margaretta Isom

Motion Carries meeting adjourned.

The next regular meeting is scheduled for July 2 at 7:00 pm. The meeting will be held in Council Chambers located at 20593 Blue & Gold Dr. in Elkton, VA. If a cancellation occurs you will be notified at least 48 hours prior to the meeting as written in By-Laws, Article VII 7-3.

Chairman _____
Daniel Talbot

Secretary Dorenda Flick
Dorenda Flick

PLANNING COMMISSION June 4, 2019

Residential 1-4, flood hazard, Yard Sales	Roy Davis
Residential 5-6 (includes: Townhouse & Apts.) Agriculture	Daniel Talbot
Residential 7-8, and Conservation	Dorenda Flick
Business, Industrial. Telecommunications	Joey Merica
Subdivisions, including Lot Line Adjustments	Margaretta Isom
Signs, Parking, Definitions, Streets and Alleys	Jodi Gooden
Zoning Map, Annexation, Home Occupations, Non-conforming Uses, Fences and Exceptions	Donna Mowbray

Please reference the above table when you receive your agenda each month

Track Permits issued for 2019

Month	Business	Residential	Single family	Duplex/Single family attached	Incomplete
Jan	7	3			
Feb	3	3			
Mar	4				
Apr	4	6	1		
May	1	2	1		
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
YTD	19	14	2		