PLANNING COMMISSION MARCH 6, 2018

**** Present:**

**	Margaretta Isom/Council Representative	Ex	Roy Davis
**	Daniel Talbot/Chairman	**	Cole McGregor /Vice chair
**	Dorenda Flick/Secretary	**	Donna Mowbray
Ex:	Cathy Morrison		

Admin: Charlotte Shifflett/Zoning Administrator, Mary Shifflett Zoning Administrator

Guest: Jim Will

Chairman Talbot called the meeting to order at 7 pm. He began with the Pledge of Allegiance

Minutes:

Cole McGregor made a motion, seconded by Council Member Isom, to approve the minutes for Feb 6, 2018

Voice Vote 5-0 all yes

Dan Talbot, Margaretta Isom, Cole McGregor, Dorenda Flick, Donna Mowbray

I. Guest: Jim Will

Jim Will approached the podium with a question regarding the alley which runs behind his dwelling located on 333 W. Summit Ave.

a. He noted he has been mowing the alley for 40 years
b. He has spent a small fortune on products to get rid of moles.
c. The town does not reimburse citizens for products used since it is not an ordinance.
d. He was curious what procedure would allow him to possibly purchase the alley.
e. Mr. Will was advised he needed to visit the zoning office and talk to Charlotte or Mary.

II. Planned Unit Development R 8

Mayor Printz advised Charlotte to place the Mt. Pleasant Rd Project on the Planning Commission Agenda.

a. The preliminary plat, presented by Hal Benner, displays 14 duplexes.
b. First, the Planning Commission must select the zoning district.
c. The proposed property will be located in high density so R 4 is recommended.
d. The first step is to sub-divide the property.
e. Charlotte and Mary will begin the process immediately.

III. Gene Kite/Alley Closure

a. Mr. Kite is undecided on this issue.
b. Margaretta Isom noted Mr. Kite approached council and made an offer for the desired portion of the alley. He did not have the required paperwork, including a plat.
c. She volunteered to advise Mr. Kite he needs to follow procedure since council will not be contacting him to negotiate the sale price.

IV. Kenny May has sold the property on Clover Ln

a. The new owner was unprepared to present a sub-division plan to the Planning Commission tonight.

V. Update to Comprehensive Plan

a. At the February meeting members were advised to read Chapter 11 of the Comprehensive Plan and bring back ideas for future Goals.

b. I have attached the revisions and changes to this document for review and approval.

Residential 1-4, flood hazard, Yard Sales	Roy Davis
Residential 5-6 (includes: Townhouse & Apts.)Agriculture	Dan Talbot
Residential 7-8, and Conservation	Dorenda Flick
Business, Industrial. Telecommunications	Cathy Morrison
Subdivisions, including Lot Line Adjustments	Margaretta Isom
Signs, Parking, Definitions, Streets and Alleys	Cole McGregor
Zoning Map, Annexation, Home Occupations, Non-conforming Uses, Fences and Exceptions	Donna Mowbray

Please reference the above table when you receive your agenda each month

.Track Permits issued for 2018

Month	Business	Residential	Single family	Duplex/Single family attached	Incomplete
Jan	2	1			
Feb			1		
Mar					
Apr					
May					
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
YTD					

Cole McGregor made a motion to adjourn, seconded by Donna Mowbray.

The next regular meeting is scheduled for April 3, 2018 @ 7 pm in Council Chambers located at the Elkton Area Community Center on 20593 Blue & Gold Dr. in Elkton, VA. If a cancellation occurs you will be notified at least 48 hours prior to the meeting as written in By-Laws, Article VII 7-3.

Chairman _____ Secretary Dorenda D. Flick

Dan Talbot Dorenda Flick