PLANNING COMMISSION APRIL 3, 2018

**** Present:**

**	Margaretta Isom/Council Representative	**	Roy Davis
**	Daniel Talbot/Chairman (7:05)	**	Cole McGregor /Vice chair
**	Dorenda Flick/Secretary	**	Donna Mowbray
Ex:	Cathy Morrison		

Admin: Donna Gooden/Deputy Treasurer

Vice Chairman McGregor called the meeting to order at 7 pm. He began with the Pledge of Allegiance

Minutes:

Margaretta Isom made a motion, seconded by Roy Davis, to approve the minutes for March 6, 2018 with corrections

Voice Vote 5-0 all yes

Margaretta Isom, Cole McGregor, Dorenda Flick, Donna Mowbray, Roy Davis

Margaretta Isom gave an update of how Charlotte's position is being handled. Jordan Dean will be tracking all calls and if there is questions or concerns she will email Dan Talbot.

I. Interim Zoning Administrator

Dan Talbot would like for the Planning commission to make a recommendation to council for a Interim Zoning Administrator. Margaretta Isom made a motion, seconded by Cole McGregor to recommend Dan Talbot to be Interim Zoning Administrator.

Voice vote 5 -0 all yes Dan Talbot – abstained

II. Review R 8 town property located on Mt. Pleasant Rd

There was some discussion on this and the right of way on this property. Still waiting on the Preliminary plat.

III. The old F & M Building

Charlie Wilfong talked to Charlotte about possibly changing the zoning for the town houses in Quail Run. Before retiring she had not heard back from him.

IV. Update to Comprehensive Plan

a. Charlotte will continue to work on the Comprehensive Plan at home.
b. Dan Talbot recommended that Margaretta Isom give copies of Chapter 11, Goals to council and see if there is anything that they would like to add or delete.

Residential 1-4, flood hazard, Yard Sales	Roy Davis
Residential 5-6 (includes: Townhouse & Apts.)Agriculture	Dan Talbot
Residential 7-8, and Conservation	Dorenda Flick
Business, Industrial. Telecommunications	Cathy Morrison
Subdivisions, including Lot Line Adjustments	Margaretta Isom
Signs, Parking, Definitions, Streets and Alleys	Cole McGregor
Zoning Map, Annexation, Home Occupations, Non-conforming Uses, Fences and Exceptions	Donna Mowbray

Please reference the above table when you receive your agenda each month

.Track Permits issued for 2018

Month	Business	Residential	Single family	Duplex/Single family attached	Incomplete
Jan	2	1			
Feb			1		
Mar	2	4			
Apr					
May					
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
YTD					

Cole McGregor made a motion to adjourn, seconded by Margaretta Isom.

The next regular meeting is scheduled for May 1, 2018 @ 7 pm in Council Chambers located at the Elkton Area Community Center on 20593 Blue & Gold Dr. in Elkton, VA. If a cancellation occurs you will be notified at least 48 hours prior to the meeting as written in By-Laws, Article VII 7-3.

Chairman _____ Secretary Dorenda Flick

Dan Talbot Dorenda Flick