PLANNING COMMISSION MINUTES

MARCH 8, 1999

Planning Commission Members Present: Thomas Weyrick, Larry Baugher, Dan Talbot, Rick Workman, Benny King, and Bobbie Horne

Planning Commission Members Absent: Cathy Murphy and Larry Baugher

Staff Present: Kenny Flick and Rhonda Myers

Mr. Weyrick called the meeting to order.

Minutes were reviewed and approved. Benny King motioned; seconded by Bobbie Horne and the motion was carried.

Discussion of objectives of the Planning Commission for 1999:

Mr. Weyrick suggested that the commission set certain objectives for 1999. Those objectives are:

- Finalize the Town of Elkton Comprehensive Plan
- Look closely at annexation
- Examine modifications to zoning ordinances

Mr. Weyrick also suggested that the Comp Plan be a number one priority, with the annexation and zoning modifications second and third, respectively. Mr. Weyrick and Benny King will prepare a rough draft of the Comp Plan to present to the commission for review. Kenny Flick said that he would make mention of this matter to the council in his next report.

Discussion of the Town of Elkton Comprehensive Plan:

Mr. Weyrick recommended a "brainstorming" session about what objectives to set for the Comp Plan. All commission members are to receive a book that is provided by the Central Planning Commission. This book contains guidelines on what should be included in the Comp Plan. At the next meeting there will be a more in depth look at the plan based on the fact that each member will have more information by that time.

As there was no further business the meeting was adjourned.

TOWN OF ELKTON

APPLICATION FOR SUBDIVISIONS
LOT LINE REVISIONS AND VACATIONS

PLEASE MARK BOX:

LOT LINE REVISION [ ] **LOT LINE VACATION [ ]**

SUBDIVISION [✓]

PRELIMINARY PLAT [✓] **FINAL PLAT [✓]**

FEE: $200.00 **(TO BE FILLED IN BY THE ZONING ADMINISTRATOR)**

DATE: 8/6/99 **PHONE:** (540) 298-9549

NAME: Hutchens, Cheryl, Ann
LAST, FIRST, MI.

ADDRESS: 515 East Rockingham Street, ELKTON, Va. 22827
ROUTE BOX # CITY/TOWN STATE ZIP

LOT: C3 **BLOCK:** 126 **SECTION:** 3

LAND MAP: 13162 **PARCEL:** _____ Zone: R-2

Owner wishes to subdivide a 12500 sf. lot from lot C3 to create a individual building lot. This section of property currently has a storm drainage easement crossing it. The storm drain would have to be moved before a building or zoning permit could be issued for this site. Drain would also need to be installed according to town specifications. New lot to be called C

PLEASE SEE SECTION 2-6-5 THROUGH SECTION 2-6-7 FOR ALL APPLICABLE FEES RELATING TO THIS APPLICATION.

PERMIT GRANTED:

_____ **DATE:** _____

PAID
AUG 6 1999
TREASURER
TOWN OF ELKTON, VA.

TOWN OF ELKTON

APPLICATION FOR SUBDIVISIONS
LOT LINE REVISIONS AND VACATIONS

PLEASE MARK BOX:

LOT LINE REVISION [✓] **LOT LINE VACATION** [✓]

SUBDIVISION [ ]

PRELIMINARY PLAT [ ] **FINAL PLAT** [ ]

FEE: $150.00 **(TO BE FILLED IN BY THE ZONING ADMINISTRATOR)**

DATE: 8/6/99 **PHONE:** (540) 298-9549

NAME: Hutchens, Cheryl, Ann
LAST FIRST ML

ADDRESS: 515 East Rockingham Street, Elkton, Va. 22827
ROUTE BOX # CITY/TOWN STATE ZIP

LOT: C, C2 **BLOCK:** 126 **SECTION:** 3

LAND MAP: 131B2 **PARCEL:** Zone: R-2

Vacate all interior lot lines between lots 1-4 in C2 and ~~[illegible]~~ Revise lot 4's outside line. Also vacate interior lot lines between lots 6-10 in C and Revise lot 9's outside line with lot 10 completely vacated.

PLEASE SEE SECTION 2-6-5 THROUGH SECTION 2-6-7 FOR ALL APPLICABLE FEES RELATING TO THIS APPLICATION.

PERMIT GRANTED:

_____ **DATE:** _____

PAID
AUG 6 1999
TREASURER
TOWN OF ELKTON, VA.

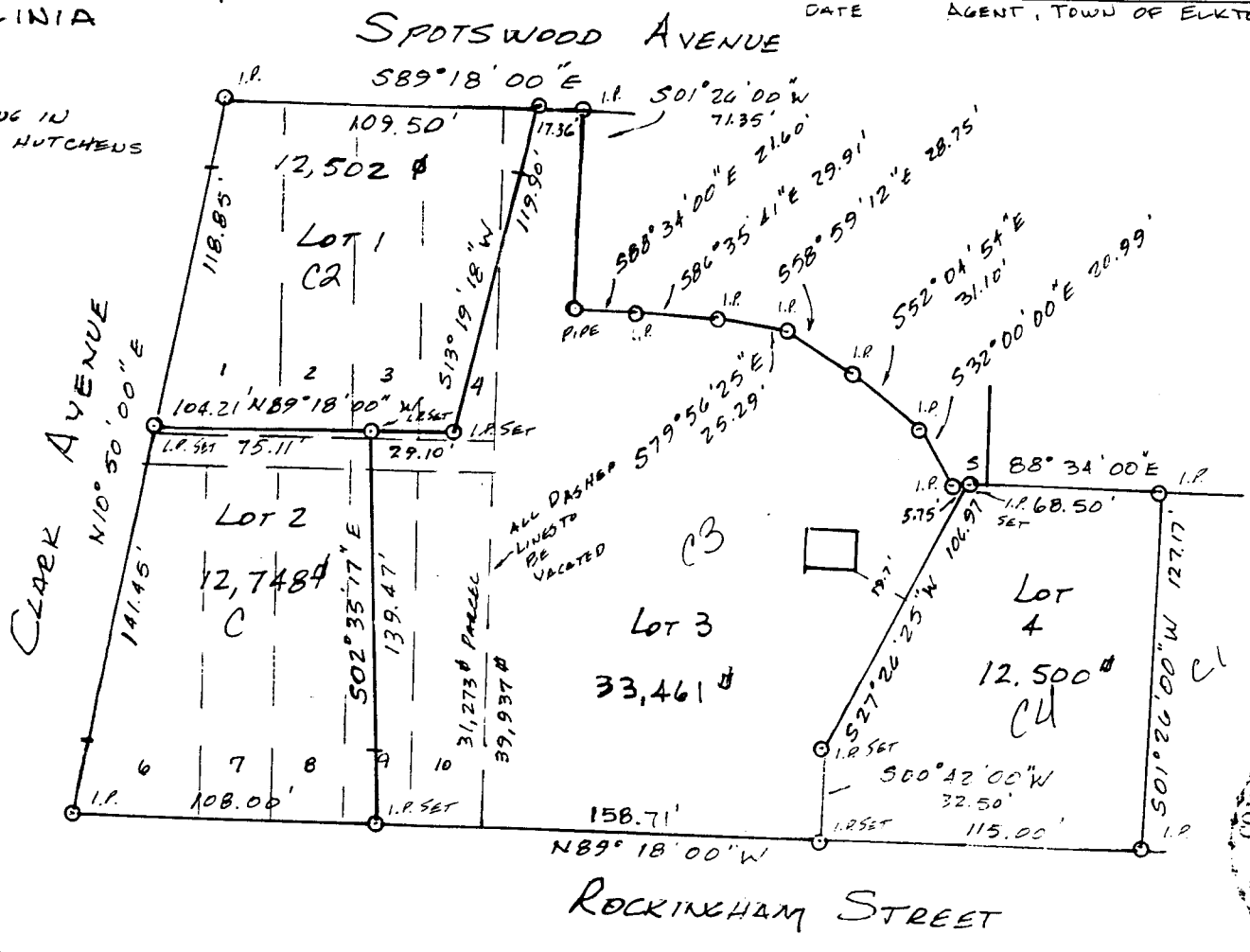
RESUBDIVISION OF A PORTION OF BLOCK 126, ELKTON IMPROVEMENT COMPANY PLAT, SECTION 3, ELKTON, VIRGINIA

THE RESUBDIVISION SHOWN HEREON IS APPROVED AND MAY BE ADMITTED TO RECORD.

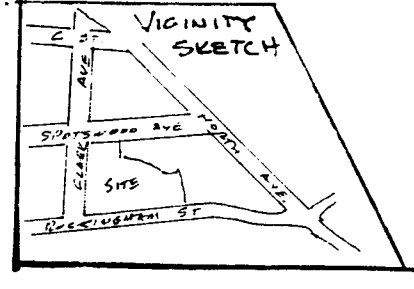
DATE AGENT, TOWN OF ELKTON

SCALE: 1" = 50'
DATE: 23 JUN 99

SURVEYED LOTS STANDING IN NAME OF CHERYL ANN HUTCHENS 1506/455

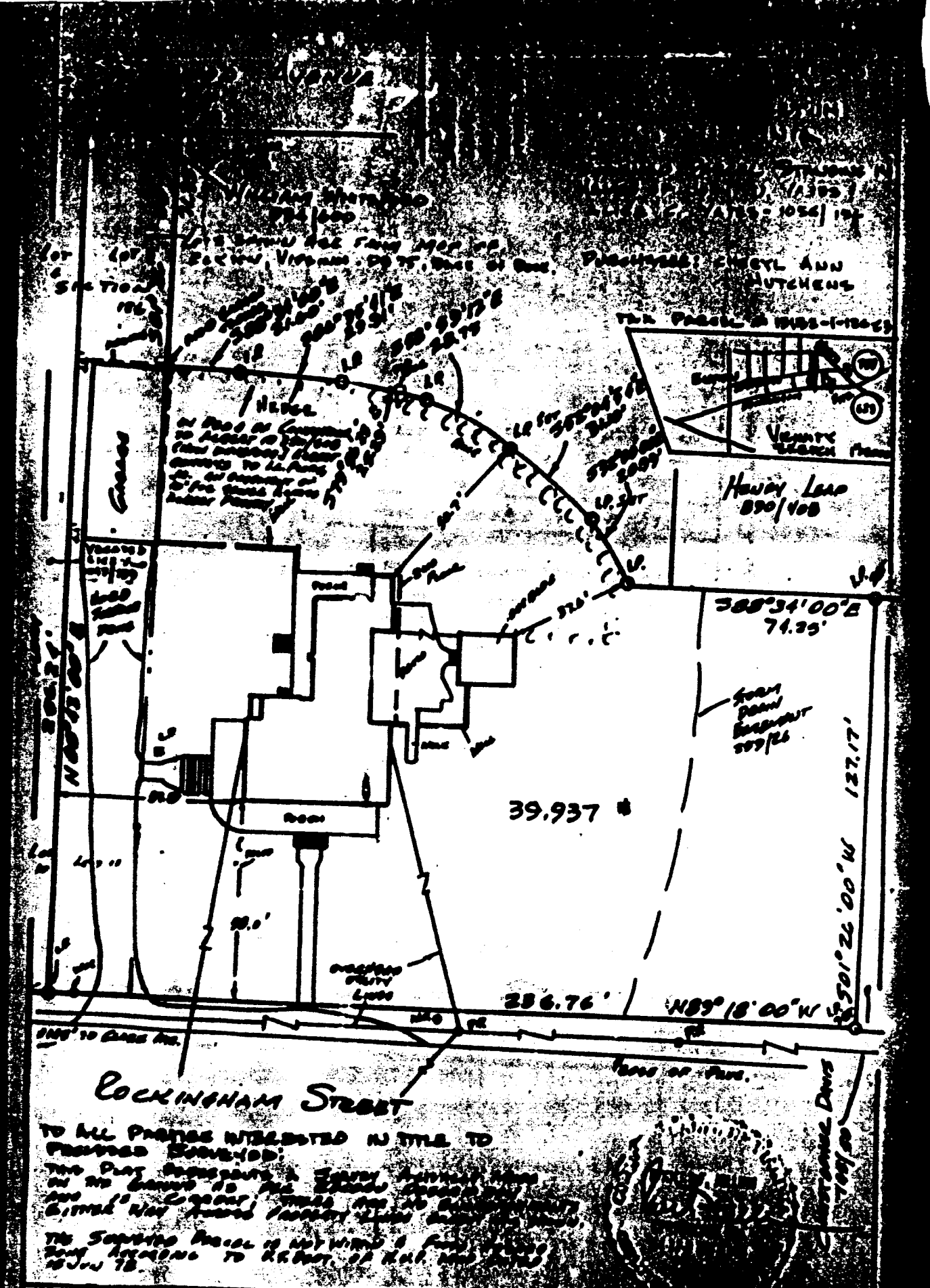


131B2-1-126-C & C3



COMMONWEALTH OF VIRGINIA
ROBERT E. JELLUM
CERTIFICATE NO.
54-1143 (A) 1143

0978


Henry Lane
890/408
S88°34'00"E
74.39'
39,937
127.17'
S01°26'00"W
286.76'
N89°18'00"W
Rockingham Street

Section 2-6-1, etc. cont.

Section 2-6-5 - Subdivision Fees.

A. The Town shall charge $100.00 for the submission of a preliminary sketch in connection with the subdivision process of the Town.

B. The Town shall charge a fee for the submission of a preliminary plat in connection with a subdivision, in the amount of $75.00, plus $5.00 per lot sought in the subdivision, plus the Town's actual engineering costs, if any. Such costs shall be the charges to the Town by a consulting engineer to review the plans, the plat and the proposed subdivision and render advice to the Town.

C. The Town shall charge a fee for the submission of a final plat in business and industrial zones in the amount of $300.00, plus $25.00 per acre, plus the Town's actual engineering costs as charged by a consulting engineer, if desired by the Town, for services in reviewing the final plat.

D. The Town shall charge a fee for the submission of a final plat in Multi-Residential District R-4, R-5 and R-7 zones, and High-Density Residential District R-6 zones, in the amount of $400.00, plus $10.00 per unit, plus the Town's actual engineering costs as charged by a consulting engineer, if desired by the Town, for services in reviewing the final plat.

E. The Town shall charge a fee for the review of a final plat in other zones in the amount of $100.00, plus $20.00 per lot, plus the Town's actual engineering costs as charged by a consulting engineer, if desired by the Town, for services in reviewing the final plat.

F. The Town may require that an estimate of its actual engineering costs be paid upon submission of the preliminary or final plat, with the balance to be paid or the excess refunded upon the Town's receipt of an invoice from the engineer.

Section 2-6-6 - Fees for Lot Line Revisions and Vacations.

A. The Town shall charge a fee of $100.00, plus $5.00 per lot for all lots affected, for a lot line revision or vacation.

B. The Town shall charge a fee of $150.00 for processing an application for the vacation of a plat.

Section 2-6-7 - Planned Unit Development.

The Town shall charge a fee upon the submission of an application for a Planned Unit Development in the amount of $400.00, plus $10.00 per proposed dwelling unit, plus the Town's actual engineering costs as charged by a consulting engineer, if desired by the Town, for services in reviewing the application. The Town may require that an estimate of its actual engineering of its actual engineering costs be paid upon submission of the application, with the balance to be paid or the excess refunded upon the Town's request of an invoice from the engineer.

First Reading 2/19/90
Passed on Second Reading 4/16/90