PLANNING COMMISSION MINUTES

AUGUST 9, 1999

Planning Commission Members Present: Thomas Weyrick, Cathy Murphy, Larry Baugher, Rick Workman, Bobbie Horne

Planning Commission Members Absent: Benny King, Dan Talbot

Staff Present: Kenny Flick, Rhonda Myers

Call to Order

Mr. Weyrick called the meeting to order.

Minutes were reviewed and Larry Baugher noted that his name was included on both the present and absent lists. The minutes were approved with the above correction made to show that Larry Baugher was present. Bobbie Horne motioned; seconded by Larry Baugher and the motion carried.

Review and Discussion of application by Ms. Cheryl Hutchens to vacate lot lines and subdivide portion of property located at 515 East Rockingham Street into a building lot.

Mr. Weyrick asked Kenny Flick to give an overview of the application request. He stated that the two main issues to be discussed would be the relocation of an existing storm drain and a sewer line that will also need to be repositioned. After discussion on both of these matters, Bobbie Horne motioned to recommend to the council conditional approval with understanding the storm drain between Lot 3 and Lot 4 and the sewer line to the main house situated on Lot 3 which crosses Lot 1 would be noted on the revised plat. With these notes being made to the revised plat, this would ensure that potential land buyers are aware of these two situations. Rick Workman seconded. Kenny Flick recommended that a dedication be made on the plat indicating a maintenance easement to allow for repairs, etc. The commission discussed this recommendation and following this discussion; Bobbie Horne moved to amend her motion to include the dedication on the plat for an easement for the storm drain existing between Lot 3 and Lot 4; seconded by Rick Workman.

Mr. Weyrick stated that the council will vote on the motion and amendment pending no further discussion. The vote was as follows:

YEAS: T. Weyrick, C. Murphy, L. Baugher, R. Workman, B. Horne

The motion carried 5-0.

Review of Section 2-6-5 of the Charter And Code of The Town of Elkton, Virginia regarding Subdivision Fees.

Bobbie Horne moved to discuss existing subdivision fees; Cathy Murphy seconded. The motion carried.

Kenny Flick mentioned to the commission that the current fees need to be examined. Kenny suggested that the fees may need to be lowered. After a discussion on the matter, there was a vote to leave the subdivision fees as they stand. The vote was as follows:

YEAS: T. Weyrick, C. Murphy, L. Baugher, R. Workman, B. Horne

The motion carried 5-0. The commission will recommend to the council that the subdivision fees stay structured as they are.

Other Business

Mr. Weyrick stated that both he and Kenny Flick are currently working on getting each commission member a copy of the Comprehensive Plan.

Larry Baugher presented the commission with a letter announcing his resignation effective August 9, 1999. The letter cited conflicts with his work schedule and meeting times. Mr. Weyrick suggested that members start considering replacements to recommend to council. Kenny Flick stated that he will make mention of this matter in his report to council.

Mr. Weyrick shared several items of correspondence with the commission and stated that those articles were available for all members to review.

Adjournment

As there was no further business, Bobbie Horne moved to adjourn the meeting; seconded by Cathy Murphy. The motion carried.

The next meeting of the Planning Commission will be held September 13, 1999.