Regular
Council Meeting
May 18, 2009

The regular meeting of the Elkton Town Council was held on May 18, 2009, in the Council Chambers at the Elkton Area Community Center with Mayor Larry A. Bompiani presiding. The following Council members were present:

PRESENT
M. Dearing
M. Isom
H. Armbruster
D. Kite
P. Workman
R. Snow

Town Manager Reid A. Wodicka, Town Attorney Lauri A. N. Sigler, Chief of Police James A. Morris, Treasurer Clairen Sipe, Director of Public Works Timmy Turner, Recreation Director Diane Johnson and Clerk of Council Denise R. Monger were also present.

Mayor Bompiani called the meeting to order and the Clerk was asked to call the roll.

Council member Kite gave the invocation.

All present were asked to join in the Pledge of Allegiance.

A Model General Assembly narrative was presented by Spotswood High School students. The program was designed to introduce high school students to the legislative process of the Commonwealth of Virginia. Victoria Price narrated the slide show program.

.CITIZEN COMMENTS

Victor Corbo, 248 Windsong Hills Drive, Elkton, praised the recent newsletter he received from the Town. He spoke regarding an article in the AARP News which stated a decline in age restricted housing. He noted his concern regarding the Koogler project which would be an age restricted development upon its completion in the future.

Marty Shifflett, Elkton, spoke regarding the current economic downturn. He urged Council to track spending. He had reviewed the Town's budget v. actual reports and noted that the Town was overspent in several areas that totaled $242,000.00. He noted the recent newsletter had stated that the Town would try to move forward in completing its annexation obligations under the annexation agreement.

Mr. Shifflett briefly spoke regarding the elimination of a seventh police officer in the current budget. He noted that the position of a maintenance supervisor was recently internally posted for the Town. He noted that an additional police officer was needed more than additional maintenance personnel.

Mr. Shifflett stated he had investigated the debt service of the Town as compared to neighboring Towns. He noted that with the inclusion of $170,000 for the wastewater treatment plant upgrades, the Town's debt service would be higher than other Towns at approximately 17% of its annual budget.

Mr. Shifflett questioned how many Council members had read the Consent Order. He noted that without an understanding of the legal document, the Town could spend $3.4 million unnecessarily. He noted his concern that the Town would have to borrow additional funds in the future for nutrient removal according to his review of the Consent Order and the Town's VPDES permit.

Frances Dovel, 3360 River Road, Elkton, spoke regarding her dissatisfaction with the hiring of the new Town Manager and the award of his contract. She questioned the hiring of a manager with little experience as opposed to someone with more experience in the disciplines and duties of running a small town. She noted that the Mayor and Council had a fiduciary responsibility to the citizens of the Town. She noted that those duties had not been carried out when the Town Manager's contract was voted on and approved for $45,000.00 per year, plus a gas allowance and paid tuition.

Mrs. Dovel briefly spoke of the Town's utility rates being out of proportion with adjacent Towns. She noted her frustration with the proposed 18% utility increase.

Mrs. Dovel spoke regarding the strategic planning newsletter sent to the Town citizens in which the police department was encouraged to further their education. She noted that the police department had been attending meetings at the Fraternal Order of Police in Harrisonburg which provided information, education and support. She praised the work of Chief Morris and his department. Further, she spoke of her frustration with the recent situation in which the Chief of Police was suspended by the Town Manager. She stated that the Town Manager should not have power or control over the police department. She thought the recent suspension was an abuse of power.

Mrs. Dovel praised and thanked the three Council members who voted against the Town Manager's contract and noted that the remaining governing body had disserviced the Town with their approval.

Mildred Shifflett, 112 West Spotswood Avenue, Elkton, inquired what the new interns would be paid. She noted many issues needed the attention of Council. She praised the police department and noted their dedication to their jobs since they had not received a pay raise in three years.

Cathy Murphy, Elkton, stated that she had no opposition to the hiring of the new Town Manager six weeks ago to oversee day-to-day operations of the Town. However, she noted her concern that Council had approved a monthly gas stipend of $450.00 for the new Town Manager after only six weeks of employment. She noted that the amount totaled to an immediate pay raise of 12%. She noted that the budget indicated another pay raise for the Town Manager and, if approved, would increase his pay raise to 25% within 90 days. She noted this action was unacceptable.

Mrs. Murphy questioned the proposed 16% increase in utilities and if those funds were going to be used for operation expenses or for appropriate repairs and upgrades. She briefly spoke of the economic conditions regarding people losing jobs and the hardships of elderly citizens in the Town. She noted that Council needed to review the budget, cut any waste, and present a new budget to the citizens.

Wayne Printz, former Mayor of the Town of Elkton, stated he had not participated in meetings in order to provide the new Mayor and Council time to embark on a new path. He stated he was in attendance to provide some constructive criticism regarding current issues facing the Town. He stated that more information regarding the Town Manager's contract should have been provided to the citizens. He noted that the Town Manager's salary should have been relative to the current salaries of Town employees, most of whom have had no pay increase in quite some time. He noted that the salary should have been affordable to the Town during the current economic downturn. He noted additional contents of the manager's benefit package were a salary increase of $7,000.00 in the new budget and the consideration to be paid upon termination of the contract. He requested that Mayor Bompiani and Council review the matter in general and the re-appropriation of funds for the contract. He noted that a public hearing should be held to discuss the funds that had been committed under the contract.

Mr. Printz stated he was aware of the issues at the wastewater treatment plant. He asked that Council not fund a "wish list" of improvements but follow the Consent Order from DEQ. He stated that the citizens could not afford a rate increase. He spoke as a business owner that his rates would increase up to 170%, in one year, if the proposed rates were approved.

Mr. Printz stated that the main financial problem for the Town was the Community Center at approximately $300,000.00 of debt per year. He stated that the County residents should have to pay their share of those expenses.

Mr. Printz spoke regarding the following: debt service of approximately $200,000.00 per year for the Kite property, priority to sell the Kite property, the Town's inability to afford a $3.4 million loan for wastewater improvements and the need for more efficiency.

Mr. Printz praised the Chief of Police and the entire police department and asked that the Mayor and Council consider his suggestions.

Hazel Crider, Elkwood, spoke of her concern about the direction of the Town, the Town's financial situation and money structure. She noted that an outline of the Town Manager's contract should have been made available to the citizens. She noted that he had worked for the Town before his contract was endorsed. She thought it outrageous that a $450.00 gas allowance was approved for the new manager. She suggested that Town employees sign tickets that indicate the amount of their gas reimbursement. She supported quality of education for everyone. She inquired if the same opportunity of paid tuition would be given to other Town employees.

Mrs. Crider stated that the Town might need money from a utility rate increase, but the citizens could not afford it. She noted that if an increase was inevitable, a gradual increase would better serve the citizens. She noted that a public hearing should be held for citizen input. She inquired if the rate increase was in the current proposed budget in order to balance it. She noted that some citizens lived on low fixed incomes and could not afford additional utility fees.

Mayor Bompiani stated that Council was listening to the citizens on all matters. He stated that the previous finance chair had stated before interviews for a new Town Manager took place, that the salary could go up to $60,000.00 for the position. He noted that after reviewing the 27 applications, it was decided to save the Town money. He noted that Council could have given Mr. Wodicka $50,000.00 - $52,000.00, which included his gas stipend for his travels to the Town and included his tuition in the salary. He noted then there would not have been a contiguous vote. He noted that they chose not to do that in order to have Mr. Wodicka reimburse the Town for his tuition if he chose to leave before the time in his contract had expired. He noted that if the gas stipend was placed into his salary and then later Council chose to buy a car for him, then the Town would not be able to get that money back. He noted that if a car was purchased, the car stipend would cease. He noted that Mr. Wodicka was working very hard to bring in interns at no cost to the Town. He briefly spoke regarding an updated website which was forthcoming.

Mayor Bompiani addressed the situation regarding the potential $3.4 million loan the Town was considering for improvements at the wastewater treatment plant. He stated that the situation was a burden since rates should have been raised periodically over the past 15-20 years. He noted that no funds were set aside for capital improvements. He stated it was disrespectful to the citizens not to be foresightful by setting aside funding in the budget for repairs. He noted that if the Town does not receive the $3.4 million loan at 0% interest, it would cost the Town an additional $1.5 million in interest. He noted that even with the proposed rates the sewer plant would not be compliant under DEQ and the state. He noted that the situation was difficult for everyone including the Town staff that had to deal with difficult situations daily.

MINUTES

Motion to Approve Council Meeting Minutes

Vice Mayor Dearing moved, seconded by Council member Kite, and carried to approve the following minutes with the amendments for: April 14, 2009 Committee Meeting Minutes, April 14, 2009 Special Council Meeting Minutes, April 20, 2009 Regular Council Meeting Minutes, April 23, 2009 Special Council Meeting Minutes, and April 28, 2009 Council Retreat/Workshop Minutes.

YEAS: M. Dearing, M. Isom, H. Armbruster, D. Kite, P. Workman and R. Snow

NAYS: None

VOTE: (6 – 0 voice vote) Motion carried

TOWN MANAGER'S REPORT

Mr. Wodicka's report was not submitted for the packet.

Mr. Wodicka praised the hard work of Rick Carey regarding the assembly and organization of the records room located upstairs at the Town Hall. He also congratulated Officer Jeremy Hooke on his completion of Bike Patrol School.

Written responses to Citizen Comments at the last Regular Council Meeting were available in the back of the Council Chambers.

TREASURER'S REPORT

Treasurer Sipe reported an ending ledger balance of $317,538.06 for General Government for the month of April 2009. Total designated money was $172,349.81, leaving total available cash of $145,188.25.

Council member Snow moved, seconded by Council member Workman, and carried to accept the Treasurer's report as presented.

YEAS: M. Dearing, M. Isom, H. Armbruster, D. Kite, P. Workman and R. Snow

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

COMMUNITY CENTER ADMINISTRATOR'S REPORT

No additional discussion on the report took place.

CHIEF OF POLICE REPORT

No additional discussion on the report took place.

Council member Snow stated that Bill Madren wanted to thank the Public Works Department for their assistance with trash removal.

NEW BUSINESS

Approve Elkton Area Community Center Advisory Board Bylaws

Council member Snow stated that he had e-mailed a copy of the bylaws to Council. He noted the following revisions:

Purpose: "The purpose of this advisory board is to provide recommendations to the Elkton Area Community Center Director."

Terms of Office: "The Chairman, Vice Chairman and Secretary shall be members of the advisory board."

Council member Snow stated that the bylaws stated that the advisory board would consist of nine members. He wished to revise the board to consist of eleven members and the quorum from six members to seven members. He noted that some Articles had been deleted at a previous meeting.

Council member Snow moved, seconded by Council member Armbruster, and carried to approve the bylaws as presented.

YEAS: M. Isom, H. Armbruster, D. Kite, P. Workman and R. Snow

NAYS: M. Dearing

VOTE: (5 – 1 roll call) Motion carried

Appoint Members to Elkton Area Community Center Advisory Board

Council member Snow stated the board would consist of eleven members but only ten would be named at that time. They were as follows:

Randell Snow, Council representative
Sue Armbruster
Pat Shifflett
Julia Smith
John Keys
Kevin Dovel
Goldie Helsley
Elizabeth Swallow
Peter Ott
Mike Breeden (County Representative)

Council member Snow moved, seconded by Council member Kite, and carried to appoint those members to the Advisory Board until the January meeting in 2010.

YEAS: M. Dearing, M. Isom, D. Kite, P. Workman and R. Snow

NAYS: None

ABSTAIN: H. Armbruster

VOTE: (5 – 0 – 1 roll call) Motion carried

Motion to Approve $3.4 million for Wastewater Treatment Plant

Vice Mayor Dearing moved, seconded by Council member Snow, and carried that Council borrow $3.4 million and authorize the Town Manager to execute the required upgrades to the sewer treatment plant up to $2.8 million per Anderson & Associates direction and the additional $600,000.00 if needed to be appropriated by Council.

Town Attorney Sigler stated that a public hearing would need to be held on the matter.

Council member Snow stated he would support moving the matter forward. However, he would be hesitant to vote for any spending until he had a complete understanding of the expenditures involved.

Vice Mayor Dearing stated that he been involved in the matter with DEQ from the beginning. He stated that he had endorsed an application for a loan under the revolving loan fund and received approval for $3.4 million. He noted that the Town had agreed to perform improvements up to $2.8 million as part of the Consent Order. He noted that if the Town received a loan at 3% interest for 20 years, it would cost the Town $1.2 million and a 30 year loan would cost $1.9 million.

Council member Isom inquired as to why the Town would receive a 0% interest loan. Vice Mayor Dearing responded that when all documentation had been submitted for the loan application and a meeting took place with DEQ in March 2008, the Town was shown to have limited resources and low income. Town Attorney Sigler added that the 0% interest rate was not absolute until some oversight and review took place regarding the Town's rate structure.

Council member Kite stated that his first meeting regarding the wastewater treatment plant was shocking due to the fact that discussions were taking place for improvements, upgrades and expansions to the plant at a cost of $11.0 million. He noted that after a review, the engineers revised those figures to $7.0 million. He noted that when the Town received the violations from DEQ, the matter of a plant expansion was set aside. He questioned if, in the future, that subject would be revisited and the Town expected to move forward on expanding.

Vice Mayor Dearing briefly spoke regarding the improvements done to the basins at the plant which had assisted in the removal of sludge. He noted that due to that fact, the plant costs had decreased. He noted that the statistics and information given to the engineers in the beginning of the process was inaccurate.

Council member Kite questioned if additional funds would be needed in the future for the wastewater treatment plant aside from the improvements and upgrades currently referenced. Vice Mayor Dearing stated that mandates come from the General Assembly. He noted that the past mandates presented to all localities to clean up the Chesapeake Bay were unfunded.

Director of Public Works, Timmy Turner expressed the importance of the Town continuing I & I work. He noted that resolving outstanding I & I issues would determine expenses to the Town regarding capacity issues.

Mayor Bompiani noted that sump pumps and roof drains were costing the Town money. He asked that citizens inspect their residences to ensure that pumps and drains were connected to the storm drains.

Mr. Wodicka stated that there were infrastructure projects that needed to be done. He noted that materials and labor were currently less expensive than in past years. He noted that the Town would pay more in the future if projects were delayed.

Council member Isom inquired if the Town would have to increase the water and sewer rates to a certain level to satisfy DEQ. Vice Mayor Dearing responded that Council needed to ensure that the water and sewer department would be self supporting financially.

Council member Snow stated he would support the motion if it stated that the money would be made available to the Town if needed and not to actually spend the money or give the authority to spend the money at that particular time.

Vice Mayor Dearing stated that the bidding process needed to take place for projects at the plant to ensure that all procurement procedures were being followed under the revolving loan fund. He noted that the above-referenced motion would allow that process to move forward.

YEAS: M. Dearing, M. Isom, H. Armbruster, D. Kite, P. Workman and R. Snow

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

Motion to Approve Cemetery Commission to Purchase Land

Vice Mayor Dearing moved, seconded by Council member Kite, and carried that Council purchase 10 acres of land from Mr. Garner Downey for the Cemetery and permission to have a survey done for the actual 10 acres and an easement for the water and sewer lines on Newtown east.

Town Attorney Sigler stated upon receipt of the contract, a public hearing would need to be held on the matter.

Council member Snow inquired if the Town could purchase and additional 10 acres from Dr. Downey. Vice Mayor Dearing responded that the matter was under review and that the Town was requesting a right of first refusal regarding additional property that Dr. Downey owned in the area.

A brief discussion took place regarding the date of completion for the survey. It was determined that a contract would be prepared within 30 days. Therefore, the contract could be reviewed at the council's meeting in June and a public hearing held in July.

YEAS: M. Dearing, M. Isom, H. Armbruster, D. Kite, P. Workman and R. Snow

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

Resolution for Urban Construction Projects

Council member Workman read the following resolution for North Stuart Avenue:

PROJECT ENDORSEMENT RESOLUTION

WHEREAS, in accordance with Commonwealth Transportation Board construction allocation procedures, it is necessary that a request by resolution be received from the local government or state agency in order that the Virginia Department of Transportation program an enhancement project in the Town of Elkton.

NOW, THEREFORE, BE IT RESOLVED, that the Elkton Town Council, requests the Commonwealth Transportation Board to establish a project for the improvement of North Stuart Avenue from Spotswood Avenue to F Street.

BE IT FURTHER RESOLVED, that the Elkton Town Council hereby agrees to pay a minimum 20 percent of the total cost for planning and design, right of way, and construction of this project, and that, if the Town of Elkton subsequently elects to cancel this project the Town of Elkton hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation.

ADOPTED this 18th day of May, 2009

Council member Workman read the following resolution for North Street:

PROJECT ENDORSEMENT RESOLUTION

WHEREAS, in accordance with Commonwealth Transportation Board construction allocation procedures, it is necessary that a request by resolution be received from the local government or state agency in order that the Virginia Department of Transportation program an enhancement project in the Town of Elkton.

NOW, THEREFORE, BE IT RESOLVED, that the Elkton Town Council, requests the Commonwealth Transportation Board to establish a project for the improvement of North Street from Willow Oaks north to F Street.

BE IT FURTHER RESOLVED, that the Elkton Town Council hereby agrees to pay a minimum 20 percent of the total cost for planning and design, right of way, and construction of this project, and that, if the Town of Elkton subsequently elects to cancel this project the Town of Elkton hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation.

ADOPTED this 18th day of May, 2009

Vice Mayor Dearing queried if the Town would be responsible for paying 20% of the design costs for the two projects as was the case with the Spotswood Avenue project. Mr. Wodicka responded that the Spotswood project was not officially cancelled from the program but presently inactive. He noted that the North Street and North Stuart Avenue projects were being added to the program. He noted the projects might not begin in the current year.

Council member Workman moved, seconded by Council member Kite, and carried for Council to accept the Resolution as presented on North Street from Willow Oaks to F Street.

YEAS: M. Dearing, M. Isom, H. Armbruster, D. Kite, P. Workman and R. Snow

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

Council member Workman moved, seconded by Council member Armbruster, and carried for Council to accept the Resolution as presented for the improvement of Stuart Avenue from Spotswood Avenue to F Street.

YEAS: M. Dearing, M. Isom, H. Armbruster, D. Kite, P. Workman and R. Snow

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

Water & Sewer Rate Increase – First Reading

Mr. Wodicka stated that after discussions with DEQ, a 16% rate increase would be insufficient to confirm the 0% interest rate for funds under the revolving loan fund. He noted that two models were provided for rate increases. One provided a two tier approach and the other a three tier.

Mr. Wodicka stated that the base rate for sewer rates in a three tier approach was as follows:

1) **Effective July 1, 2009 for first 2,000 gallons = $15.00**
2) **Effective January 1, 2010 for first 2,000 gallons = $18.00**
3) **Effective July 1, 2010 for first 2,000 gallons = $20.00**

An increase per 1,000 gallons over the first 2,000 gallons was as follows:

4) **Effective July 1, 2009 per 1,000 gallons over first 2,000 gallons = $4.00**
5) **Effective January 1, 2010 per 1,000 gallons over first 2,000 gallons = $5.00**
6) **Effective July 1, 2010 per 1,000 gallons over first 2,000 gallons = $6.00**

Mr. Wodicka stated that the base rate for sewer rates in a two tier approach was as follows:

7) **Effective July 1, 2009 for first 2,000 gallons = $17.00**
8) **Effective July 1, 2010 for first 2,000 gallons = $20.00**

An increase per 1,000 gallons over the first 2,000 gallons was as follows:

9) **Effective July 1, 2009 per 1,000 gallons over first 2,000 gallons = $4.50**
10) **Effective July 1, 2010 per 1,000 gallons over first 2,000 gallons = $6.00**

Mr. Wodicka noted the above-referenced content would serve as a First Reading.

Town Attorney Sigler noted that a public hearing would be scheduled for June 8, 2009 on the budget and proposed rate increase. She noted that DEQ wanted the Town to treat the sewer plant as a separate entity by ensuring funds to pay for the debt service, infrastructure and I & I issues. She noted that the Town would be charged interest on the loan under the revolving loan fund if the Town did not increase rates to an acceptable level.

A brief discussion took place regarding the monthly payment with the interest added onto the loan for 20 and 30 years.

It was determined that both rate tiers would be advertised in the newspaper to allow the public hearing to take place on both proposals.

Vice Mayor Dearing stated that Council had requested he review the matter of noise reduction walls for the generator. He noted that an engineering firm had made a proposal for a concrete wall at approximately $34,000.00. He noted that Jeff Vaughan, owner of Shenandoah Speedway, had been contacted regarding the Town purchasing walls from him. He noted that the cost of that project would be under $15,000.00. Final costs would be determined.

COMMITTEES

Cemetery

No report.

Water & Sewer

No report.

Planning Commission

Council member Isom stated that the commission was currently reviewing the B-2 zoning ordinance. She noted that the closure of Lucas Lane was also under review.

Recreation

No report.

Community Center

Council member Snow noted that the committee had been working on the bylaws and appointment of members.

Economic & Community Development

Council member Workman stated that an Economic & Community Development Committee meeting would take place next week.

Streets and Sidewalks

No report.

Personnel

No report.

Finance

Council member Snow stated that budget preparations were ongoing.

Electric

Council member Isom stated the gate at the generator needed to be locked for security and safety reasons.

Public Health, Safety, Ordinances

No report.

Advisory

The Advisory Committee recommended the following:

1. There is excessive speeding coming into town headed north in the area of the 340 Market and Deli.

2. The underpass where Route 33 crosses over Route 340 needs cleanup.

3. The chuckhole on the eastern side of Stuart Ave. at C Street is getting bigger.

4. We again recommend that the siren on the Fire Hall be used to alert citizens in case of an emergency.

Council member Snow made the suggestion that an Emergency Planning Committee be established to review matters such as a siren for emergencies.

UNFINISHED BUSINESS

No business was presented.

TOWN ATTORNEY/REPORT/ACTION NEEDED

Town Attorney Sigler stated that after a Supreme Court decision, the Town's noise ordinance would need to be reviewed. She noted that local government attorneys were in the process of drafting a model ordinance to be used. She would update Council when more information was forthcoming.

Town Attorney Sigler stated that there were issues regarding the appointment of Council member Armbruster as opposed to him being elected. She noted that her legal review was ongoing and she would update Council on the matter shortly.

Town Attorney Sigler stated she would report to Council on the properties owned by a certain landowner with zoning violations. She noted that discussions with the Commonwealth Attorney on the matter were ongoing.

A brief discussion took place regarding a new blight ordinance to take effect July 1, 2009.

MAYOR'S BUSINESS

Mayor Bompiani stated that Council would tour the new schools on May 28, 2009 at 1:30 p.m. He noted the next retreat would be held on June 4, 2009 from 8:00 a.m. - 12:00 p.m. at the Merck Cooley House.

As there was no additional business, **Council member Kite moved, seconded by Council member Armbruster and carried to adjourn the meeting.**

YEAS: M. Dearing, M. Isom, H. Armbruster, D. Kite, P. Workman and R. Snow

NAYS: None

VOTE: (6 – 0 voice vote) Motion carried

Mayor: Larry A. Bompiani
Larry A. Bompiani

Recorder: Denise R. Monger
Denise R. Monger, Clerk

APPENDIX A

AGENDA
ELKTON TOWN COUNCIL
May 18, 2009

- ❑ **ROLL CALL**
- ❑ **INVOCATION**
- ❑ **PLEDGE OF ALLEGIANCE**
- ❑ **SPOTSWOOD HIGH SCHOOL MODEL GENERAL ASSEMBLY PRESENTATION**
- ❑ **CITIZEN COMMENTS, QUESTIONS, REQUESTS, AND PRESENTATIONS WHICH DO NOT VIOLATE STATUTORY PUBLIC HEARING REQUIREMENTS.** (Council may establish or alter rules governing this or other public comment periods.)
- ❑ **CONSENT AGENDA** (All items under this agenda are adopted as part of one motion. Any items for discussion or dissenting votes will be moved to Old or New Business.)
  - April 14, 2009 Committee Meeting Minutes
  - April 14, 2009 Special Council Meeting Minutes
  - April 20, 2009 Regular Council Meeting Minutes
  - April 23, 2009 Special Council Meeting Minutes
  - April 28, 2009 Council Retreat/Workshop Minutes
- ❑ **TOWN MANAGER'S REPORT**
- ❑ **TREASURER'S REPORT**
- ❑ **COMMUNITY CENTER ADMINISTRATOR'S REPORT**
- ❑ **CHIEF OF POLICE'S REPORT**
- ❑ **NEW BUSINESS**
  1. Approve Elkton Area Community Center Advisory Board Bylaws
  2. Appoint Members to Elkton Area Community Center Advisory Board
  3. Motion to Approve $3.4 Million for Wastewater Treatment Plant and I & I
  4. Motion to Approve Cemetery Commission to Purchase Land
  5. Resolution for Urban Construction Projects
- ❑ **COMMITTEE REPORTS**
  - Electric
  - Finance
  - Personnel
  - Public Health, Public Safety, Ordinances
  - Streets and Sidewalks
  - Water and Sewer
  - Economic & Community Development
  - Community Center
  - Recreation
  - Planning Commission
  - Cemetery
  - Advisory
- ❑ **UNFINISHED BUSINESS**
- ❑ **TOWN ATTORNEYS/REPORT/ACTION NEEDED**
- ❑ **MAYOR'S BUSINESS**
- ❑ **CLOSED SESSION**
- ❑ **ADJOURNMENT**