Committee Meetings
November 15, 2005

PRESENT
J. Dean
C. McDaniel
T. Pence
W. Printz
R. Snow
P. Workman

STAFF
Dennis Donachy
Marty Shifflett
Clairen Sipe
Emily Burner
Richard Pullen
Richard Carey

ABSENT
S. Sigafoose

TOWN MANAGER

• Mr. Donachy distributed the CIP for prioritization. The following items were added:

1. Spring repair - $40,000.00 or $17,000.00, depending on selected repairs.

   a. $40,000.00 = replace pump and associated appliances;
   b. $17,000.00 = replace pipes, without pump replacement.

2. $55,000.00 to $60,000.00 for repairs to Fire Department building.

3. Library roof = $12,000.00

Nathan Miller arrived at 6:17 P.M.

A written agreement with the Fire Department regarding building maintenance is necessary.

4. A 40 x 60 feet metal shed for storage of equipment = $25,000.00

Council member Workman believed a solution for the Fire Department would be to relocate the Fire Department and use the building for storage of Town equipment. Mr. Shifflett agreed the area could house the Town's equipment. Mr. Donachy's idea was a public safety building, in which the Fire Department, the Police Department, and the Rescue Squad would be located. Ms. Burner is currently studying Towns that have constructed such a building. A couple of potential locations to purchase were discussed.

• Maintenance money is almost spent. Mr. Donachy's reason was vehicle repairs expenditures. This led to a discussion of leasing three police vehicle @$27,000.00 per year for three years and reappropriating $58,000.00 in Police Radios line item for the lease and to repair the Spring. At the end of three years, Mr. Donachy stated the vehicles could be purchased for $1.00 each. The Town can expect a donated police vehicle, compliments of West Point.

• Mr. Donachy estimated it would cost approximately three million dollars to fulfill the CIP list. He stated he was "gun shy" because he was the "bearer of bad news." Council member McDaniel again called for a work session to discuss Town finances only. Vice Mayor Snow agreed and asked that income projections for the next six months to a year be available at that meeting, remembering that closing with Angler was scheduled for May 2006. By acknowledging the entire list could not be completed immediately, Vice Mayor Snow needed to see what money would be available in excess of the mandated projects that Council member Workman pointed out.

• The Rockingham Board of Supervisors will consider the boundary line adjustments tomorrow at 7:00 P.M.

• Planning Commission – strike family dwellings in business districts.

- Resolution for Issuance of Bond – 1.3 million for Pentecostal Hill.

- Resolution for FEMA Mitigation Plan.

- Dr. LaTouche will address Council Monday night.

- Hutton property – Mr. Miller recommended "a fairly detailed contract" for the project. Mr. Donachy has been unable to find a contractor to contract with Mrs. Hutton. Mr. Miller stated that he, Mr. Donachy, and Mr. Shifflett should decide the "elements of the contract" and charge Mrs. Hutton for their time.

- Life Well – it is landlocked. The Town currently owns the well and 50 feet around it, 25 feet of which goes into the next door neighbor's property. It was assumed the Town would use an easement across Mr. Life's property, but Mr. Life wants to build on the property and will not entertain a right-of-way. He will, however, sell 25 feet to Monger Hill Road for $10,000.00, which would allow access to the well.

- DMV Select – still looking for an appropriate building/location.

- Audit is complete – will be presented at Council meeting.

- Community Center Loan – one response received. Awaiting additional responses.

- 501 c (3) – should be termed a "foundation." Mr. Miller also needs the full names and addresses of the initial Board of Directors.

- Desk design for Council room – Barn Door Cabinets & Millwork, Inc., at a cost of $16,300.00. He will deduct $5,000.00 if the Town installs 3-phase service to his new location. Funding will come from Community Center money.
- Mr. Donachy, Ms. Burner, and Mr. McGuffin met with representatives of the Department of Historic Preservation. Mr. Donachy was given a list of companies from which he will get quotes to survey the historic district. Tax credits become available.

TOWN ATTORNEY

- Lottie Lam – Motion for Summary Judgment was dismissed because several people with an interest were not present. The judge will appoint a *Guardian ad litem* and the case will move forward.

- Hastings - a few issues remain and will be discussed in closed session.

- Payment plan for sewer connections – criteria was discussed.

MISCELLANEOUS

- December 5 set to interview Town Engineer and the Town finances discussion.

- November 30 – PTA/School Board meeting at Elkton Elementary at 7:00 P.M.

- December 1 – Christmas tree lighting.

- December 2 – Town Christmas dinner

- December 13 – Committee meetings

- December 19 – Council meeting

CHIEF OF POLICE

- $5,000.00 grant from DMV
- Working 4 burglaries and several drug cases
- Used police vehicle from West Point
- Bicycles from City of Fairfax
- Working on grant for wireless equipment
- ATF Internet access

ECONOMIC DEVELOPMENT

- Groundbreaking for Community Center
- Leadership class from Harrisonburg-Rockingham Chamber of Commerce will conduct a survey of the commercial buildings in Elkton.

TREASURER'S OFFICE

- Could start accepting credit card payments in the near future.

DIRECTOR OF PUBLIC WORKS

- Pentecostal Hill – Washington and Summit complete and starting Spring Avenue. Sewer may be completed by Christmas.
- Summit Avenue – some issues with sewer line.
- Warren Avenue – given notice to proceed.
- ISTEA – no response. Will be rebid.
- Leaf collection.
- Deb White new employee in Maintenance Department as Laborer II/Meter Reader.

PERSONNEL

- Evaluations needed.

OTHER

- Vice Mayor Snow distributed the results of a survey conducted on Election Day.

As there was no further business, the meeting was adjourned at 8:32 P.M.

Mayor: _____
Wayne E. Printz

Recorder: _____
Richard D. Carey, Clerk