Committee Meetings
February 18, 2004

COUNCIL PRESENT	STAFF PRESENT
W. E. Printz	Faye Vickers
C. H. Murphy	Richard Pullen
J. T. Dean	Todd McCoy
L. Sigafoose	Richard Carey
R. L. Snow	
P. Workman	

Grants

Mayor Printz will contact the County concerning writing a few grants for the Town.

Proposed Parking Lot

Mayor Printz presented a Norfolk Souther Corporation Lease Agreement for a proposed parking lot across from the laundromat on 5th Street.

Electric

Mayor Printz wants a specialist to examine the Town's electrical system for defects. An evaluation is needed because of the large fluctuation in the bills. Council members Workman and Snow believed our contacts with MEPAV and VMEA should be able to offer suggestions.

RFP

Mayor Printz read the advertisement for Requests for Proposals.

Prices

Mayor Printz was requested to obtain prices.
•Shutters - Kite House (louvered) $28.00 a pair; raised panel, $35.00 a pair
•Todd is getting quotes to install new electrical
•To carpet sunroom - $1,800.00
•To replace and paint wall - $2,000.00
•Shrubs - $650.00
•Window replacement - $176.00 average (double hung)

Council agreed that malfunctions such as leaking plumbing and hazardous electric problems should be immediately corrected at the Kite house. Council withheld support for major improvements until the disposition of the property was known.

Community Center

•Approximately $600.00 for ceiling tiles
•Yellow lines have been painted to designate the walking track
•Mayor Printz discussed placing a TV and VCR in the Center
•Recreation Commission is willing to take the Community Center as a project, with guidance from the Council
•Council member Snow asked for samples of the shutters for the Kite house and the ceiling tiles for the Community Center

Personnel

Vice Mayor Murphy stated she wanted to increase the starting salaries by 3%. She will present the revised chart at the Council meeting.

Community Center

Council member Workman was informed that the Recreation Commission would like to be involved in the design and program offerings. He then stated the Commission needs to know what Council wants included in the building. A Council Chambers will likely be located in the building, but Council appeared opposed to relocating the town offices there.

Divertees

Council member Workman called for a policy regarding feeding the divertees. The policy that emerged, after discussion, was to feed them once a day. Mayor Printz did not favor the decision.

JMU

Students will be in Town to study businesses - what we have, what we need, why people do/do not shop in Elkton. A cost of $250.00 was stated by Council member Workman.

Treasurer Debt Offset Ordinance

Vice Mayor Murphy will introduce a local ordinance, which incorporates state law, that authorizes the Treasurer to withhold payment, or a part of, to any vendor/business which is in arrears of owed money to the Town.

Abandoned Vehicle Ordinance

Council member Dean wants the recently adopted Abandoned Vehicle Ordinance amended to allow 48 hours instead of 15 days to remove vehicles from the streets. Council member Dean will introduce the amendment as a First Reading at the council meeting.

Life Well

Second Reading at the council meeting.

Pentecostal Hill

Council member Dean suggested if the lines are run (water and sewer), and a meter is placed, we could offer the residents a reduced rate to connect. If they refuse and connect at later date, they would be charged the regular connection fee. At any rate, they would be required to pay the minimum water and sewer rates.

Council member Snow believed an "availability fee" should be charged to owners of vacant lots by which the Town lines run.

Council member Workman saw many issues to be resolved concerning this topic. He proposed a meeting to discuss Pentecostal Hill only.

Refinance Treatment Plan Loan

Council needs to decide to borrow the money to refinance the sewer plant loan and to "jump start" the Pentecostal Hill project. Council member Snow would like these topics discussed at the same meeting that Council member Workman proposed. Council member Snow would like an engineer to suggest to Council where to start to get lines to the 60 acres and Pentecostal Hill. He desires to see a 5-year plan. Council gave Mr. McCoy the go ahead to set a meeting to refinance the treatment plant.

Proposed Parking Lot

Council member Snow favors Norfolk Southern Corporation donating the land along 5th

Street or selling the land to the Town. Leasing is not palatable to him.

Letter of Request

Council member Snow suggested a letter from Council to Wendell Eberly and Mike Breeden seeking funding in the Rockingham County recreation budget for a nine to five person at the Community Center.

Trash Pick-Up

Mrs. Vickers and Mr. McCoy discussed their problems with trash pick-up and billing in the annexed areas. They have no leverage with the new citizens who have no other accounts with the Town. Council member Workman and Vice Mayor Murphy suggested contacting other localities that have annexed to find out how they handled this situation.

Authorized Treasurer

Mrs. Vickers was authorized to pay $45.00 for Bill Davis for a damaged water softener.

Mrs. Vickers was authorized to pay $150.00 to Doug Berry re: Countryside Market.

Safe Deposit Box

Faye Vickers, Donna Gooden, and Dorenda Flick will be authorized signatures on the signature cards.

Todd McCoy

- Lights installed at the corner of the Kite house
- Estimates from Dan Boutillier for Kite house electrical rewiring
- Bear Lithia signs being changed
- Mr. McCoy will ride with VDOT re: corporate limit signs
- Rooster's storm drain project will probably begin this summer or early fall
- New truck has arrived. The other is on its way.
- Karin Eppard's evaluation given to Vice Mayor Murphy
- Estimates for Bear Lithia key system will cost approximately $20,000.00 - $21,000.00 for the whole project
- ISTEA should start advertising in two to three weeks
- Working with Odessa Dean to repair the water leak when the shop is closed. He may not be able to always accommodate her.

Chief Pullen

- Read the activity list for Rainy
- Children-at-Play signs and other signs list being compiled
- Received a letter from Don Komara re: flashing light at EMS
- Involved in investigation of recovery of approximately $7,000.00 to $8,000.00 in stolen tools and some drugs
- Gun lock program

Blight properties were again discussed in detail.

Vice Mayor Murphy moved, second by Council member Dean, and carried to go into closed session under Virginia Code 2.2-3711 to discuss personnel issues and disposition of real property.

YEAS: J. Dean, C. Murphy, L. Sigafoose, R. Snow, and P. Workman

Motion carried (5 - 0 roll call)

Vice Mayor Murphy moved to go from closed session back into regular session and that each member, to the best of his or her knowledge, certified that only public business matters lawfully exempted from an open meeting requirement under Chapter 21 of Title 2.1 of the Code of Virginia were heard, discussed, or considered. Council member Dean duly seconded the motion.

YEAS: J. Dean, C. Murphy, L. Sigafoose, R. Snow, and P. Workman

Motion carried (5 - 0 roll call)

As there was no further business, the meeting adjourned.

Mayor: _____
Wayne E. Printz, Mayor

Recorder: _____
Richard D. Carey, Clerk