Regular Council Meeting
September 18, 2000
7:00 p.m.

The regular meeting of the Elkton Town Council was held September 18, 2000 at 7:00 p.m. in the council chambers with the Mayor Millard L. Dearing presiding. The roll call was as follows:

PRESENT

C. H. Murphy
M. O'Neill
T. Pence
W. E. Printz (arrived at 7:30 p.m.)
L. Sigafoose

ABSENT

B.B. Horne

Burns Earle, Attorney, Robert Marshall, Chief of Police, Kenny Flick Director of Public Works and Julia Smith, Treasurer/Clerk were also present.

Ms. Gunn offered the Invocation.

The Pledge of Allegiance was recited.

CITIZENS COMMENTS

Hazel Crider - Elkwood - Ms. Crider questioned the towns hiring procedure. Ms. Crider stated that thought should be given to qualified applicants. Ms. Crider stated that several qualified applicants were not interviewed. Ms. Crider stated that we should hire people from the town or county not go outside of the county.
Ms. Crider stated that the advisory committee would like a response to the signal lights on Spotswood Avenue and 340 and the telephone system.

Mayor Dearing responded to Ms. Crider by explaining our hiring procedures. Mayor Dearing stated that Kenny Flick would respond to the signal light on Spotswood and 340. Mayor Dearing stated that the current phone system is working as is and will remain that way for now.

Mildred Shifflett - 112 Spotswood Avenue - Ms. Shifflett commented that Thursday night there was not a police officer in town due to the officer on duty being in Harrisonburg to book someone. Ms. Shifflett asked if the county backed the town up with deputies when our officers are out of the area.

Chief Marshall responded that there is a dispatching problem with the county. Chief Marshall stated that he has addressed this problem with the Sheriff.

Minutes

Councilwoman C. H. Murphy moved, seconded by Councilman L. Sigafoose and carried to approve the minutes of the Regular Council Meeting held August 21, 2000.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, and L. Sigafoose.

The motion was carried (4-0)

DEPARTMENT HEAD REPORTS

Chief of Police

Chief Marshall offered to answer questions on his monthly report.

Director of Public Works

Mr. Flick stated that the traffic light project would be started this week. Mr. Flick reported that the Shelton project has been completed.

Treasurer

Councilwoman C. H. Murphy moved, second by L. Sigafoose to approve the July 2000 finance report as presented.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, and L. Sigafoose.

The motion was carried (4-0)

Councilwoman C. H. Murphy moved, second by T. Pence to approve the August 2000 finance report as presented.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, and L. Sigafoose.

The motion was carried (4-0)

COMMITTEE REPORTS

Electric

Councilman O'Neill asked that the pole at Lawson's Garage be moved. Mayor Dearing asked that this be taken back to the committee.

Finance

Councilwoman Horne was not present.

Personnel

Councilwoman Murphy reported that the committee approved some new personnel policies. Councilwoman Murphy introduced Gedie Armentrout, the new Clerk III in the Treasurer's Office, David Conley, new police officer and Timmy Turner new equipment operator.

Public Health & Safety

Mayor Dearing stated that letters are being prepared to address cars on easements. Mayor Dearing stated that cars being repaired are to be kept in a wooden structure and this needs to be enforced.

Streets and Sidewalks

Councilman Printz stated that the Terrace Avenue exit from the school needs to be looked at for safety reasons. Councilman Printz expressed concern over the drop off at the end of the street and asked that a barricade be placed to prevent a school bus from going over the hill. Councilman Printz stated that there will be a meeting with VDOT this Thursday at the Country Inn and encouraged the council members to attend.

Water and Sewer

Councilman Sigafoose reported that Elkwood is on hold. Mayor Dearing stated that the water pressure in Elkwood had been checked. Mayor Dearing reported that the user fees for out of town customers would go back to the committee. Councilman Sigafoose stated there is a drainage problem at the Chevron and Ray's Diner that needs to be addressed. Councilman Sigafoose reported that the shrubs at Hillside and 340 are impeding traffic.

Recreation

Councilman Pence asked about the contract for the dance studio and stated that we need one for the Gold Medallions. Mayor Dearing stated that the funds for the dance studio should be collected by the commissioners and then turned into the treasurers' office. Mayor Dearing stated that everyone should have the same contract. Councilman Pence stated concern over the bus route at Marshall Ave and the railroad crossing. Mayor Dearing reported that this is something the school board will have to address.

Planning Commission

Mayor Dearing announced that Councilman O'Neill will be the council representative to the Planning Commission at the next meeting.

NEW BUSINESS

Planning Commission Appointments

Councilman W. E. Printz moved, second Councilwoman C. H. Murphy carried to reappoint Dan Talbot to the Planning Commission for a four-year term

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

Councilman W. E. Printz moved, second Councilwoman C. H. Murphy carried to appoint Wake Gooden to the Planning Commission for a two-year term

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

FIRST READING TOWN CODE

Councilman W. E. Printz moved, second Councilwoman C. H. Murphy carried to adopt the New Town Code.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

HIRING OF NEW POLICE OFFICER

Councilwoman C. H. Murphy moved, second by Councilman W. E. Printz and carried to appoint David Conley as a new police officer at a starting salary of $25,765.00 per year.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

PERSONNEL POLICIES

Councilwoman C. H. Murphy moved, second by Councilman W. E. Printz and carried to approve the new policy titled Hiring Internal Employees for Vacancies to become effective immediately.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

Councilwoman C. H. Murphy moved, second by Councilman W. E. Printz and carried to approve the new policy titled Hiring of Relatives for vacancies to become effective immediately.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

Councilwoman C. H. Murphy moved, second by Councilman W. E. Printz and carried to approve the new policy titled Appointment Types and Probationary Periods to become effective immediately.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

Councilwoman C. H. Murphy moved, second by Councilman M. O'Neill and carried to approve the new policy titled Exempt Status Overtime and Compensatory Type to become effective immediately.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

Councilwoman C. H. Murphy moved, second by Councilman W. E. Printz and carried to approve the new policy titled Holiday Pay to become effective immediately.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

Councilwoman C. H. Murphy moved, second by Councilman W. E. Printz and carried to approve the new policy titled Cellular Phones to become effective immediately.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

Councilman W. E. Printz moved, second by Councilwoman C. H. Murphy and carried to approve the new Public Safety Policy titled Officers Log to become effective immediately.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

Councilman W. E. Printz moved, second by Councilwoman C. H. Murphy and carried to approve the new Public Safety Policy titled Jurisdiction to become effective immediately.

YEAS: C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.

Motion carried (5-0)

Councilman W. E. Printz moved, second by Councilwoman C. H. Murphy and carried to approve the new Public Safety Policy titled Police Incidents to become effective immediately.

YEAS: **C. H. Murphy, M. O'Neill, T. Pence, W. E. Printz and L. Sigafoose.**

Motion carried (5-0)

MAYORS BUSINESS

Mayor Dearing stated that there he has an alcohol and drug policy that he would like to implement. This was tabled until the attorney has a chance to review it.

Mayor Dearing reported on annexation. Mayor Dearing stated that our target date for annexation is July 1, 2001. Annexation will almost triple the size of Elkton. Mayor Dearing stated that we will have five years to provide water/sewer.

COMMITTEE MEETINGS

Sewer/water, Electric, Personnel	Tuesday, October 10, 2000 6:00pm
Finance, Public Safety, Streets/Sidewalks	Thursday, October 12, 2000 6:00pm

As there was no further business the meeting was adjourned.

MAYOR: _____
M. Lee Dearing, Mayor

RECORDER: _____
Julia M. Smith, Clerk