# REGULAR
# COUNCIL MEETING
# April 15, 1996

The regular meeting of the Elkton Town Council was held April 15, 1996 at 7:30 p.m. in the council chambers with the Mayor Charles E. Dean presiding. The roll call was as follows:

PRESENT

F. A. Bennett
D. H. Dail
M. B. Fuller
R. L. Snow
T. R. Whitfield III

ABSENT

W. E. Printz

Ted Costin, Manager, Dale Davenport, Attorney, Norma Leap, Clerk, Theodore Pence, Director of Parks and Recreation, Warren Pence, Chief of Police and Joseph Shifflett, Director of Public Works were also present. Gerald Monger, Superintendent was absent due to illness.

## CITIZENS COMMENTS

Hazel Crider

Mrs. Crider stated she was here last month and expressed her concern over the dump site on the western end of town. She feels this is an eyesore and the layout is a safety hazard. She stated it is a waste of time for our organizations to try to improve the appearance of our town when this dump site is allowed to continue as it is. She feels someone should take a look at the county's plan for this site as she feels something has been left out. Mrs. Crider also noted that she thinks the town citizens would feel better if they would receive some sort of response after they have voiced their concerns.

Mrs. Crider also spoke in regards to the fact that the town is starting to lack parking space. She pointed out that the lot directly across the street from the Municipal Building is for sale and suggested the town look into buying this land as it has great potential.

Mrs. Crider thanked Councilman Bennett for the water and sewer summer break that he brought up last month and was passed by council.

EDRC Quarterly Report

Mrs. Marsha Deavers presented the Third EDRC Quarterly Report. EDRC has worked hard under the four points of Design, Economic Restructuring, Promotion and Organization. Several things mentioned were that they have renewed their commitment for the facade improvement and building rehabilitation with the three local banks; worked with the Town of Elkton on the ISTEA grant; had one facade/rehabilitation completed during the third quarter; held two small business seminars during this quarter; the Elkton Farmers Market will open May 11th and be open every Saturday morning through October and that plans have begun for the summer concert series again this year, sponsored by NationsBank and EDRC. They would like to hold these on the Municipal Building lawn again this year.

## MINUTES

Councilwoman M. B. Fuller moved, seconded by Councilman T. R. Whitfield III and carried to approve the minutes of the Regular Meeting March 18, 1996 and the Special Meeting April 2, 1996 as presented.

## DEPARTMENT HEAD REPORTS

Director of Parks and Recreation

Mr. Theodore Pence stated he had nothing other than his written report.

Chief of Police

Chief Pence stated he had one other item besides his written report and that was to introduce Officer Whitfield. Officer Whitfield had just graduated from the police academy.

Director of Public Works

Mr. Shifflett stated he had one other item that was not included in his written report. The Electric Department has obtained seventeen transformers from the Department of Defense Federal Surplus for $170.00. He feels they will get some good ones from these and the others can be rebuilt.

Superintendent

Mr. Shifflett reported for Mr. Monger. He stated that the reservoir has been drained and is now empty. After a visual check it appears to be in better shape than anticipated. If all goes well, the reservoir should be back in service next Monday.

Councilman Whitfield questioned what the status is on the water tank? Mr. Shifflett stated that according to Mr. Monger's report, the crane company and the haulers discovered when they went to move the tank that the measurements of 11 1/2 feet in diameter did not include the manholes. This increases the height to 12 1/2 feet, thus requiring new permits from VDOT. The movers notified the town that there will be a delay of at least three days to possibly two weeks. They will notify Mr. Monger when the permits and routes are satisfied.

Mayor Dean asked how we stand on the river bank? Mr. Shifflett stated they are waiting for Mr. Hill to respond. Mr. Costin stated that he has talked with Mr. Monger about this and as soon as the reservoir is complete they are going to get the river bank laid out, get some seed down and wrap this up.

Treasurer

Mrs. Leap reported that the Budget Report would be sent to council in a few days as she had not received the VMEA #1 bill and only has a handfull of other bills to include.

Councilman R. L. Snow moved, seconded by Councilwoman M. B. Fuller and carried to approve the Finance Report for the month of March.

## TOWN MANAGER

Mr. Costin elaborated on the presentation at Verona regarding the ISTEA grant. Mr. Costin stated he had received a telephone call from another Town Manager today and he indicated it was the best presentation he had seen in a long time coming out of Elkton. Mr. Costin thanked everyone that went to the presentation.

Councilman Whitfield questioned if Mr. Costin feels the presentation made an impact? Mr. Costin stated he feels they did make an impact because he received a telephone call last Friday, not on the ISTEA project but on the Rockingham Street project. The possibility of the financing of this project being picked a little faster is the result of this presentation.

Mr. Costin stated he had handed out a sample form to each council member regarding the

Designation of Applicant's Agent. This needs to be added to the agenda. It was received in the mail today and has to be acted on by the council by the 15th. This designates someone to receive the funds in reimbursement for those funds spent by the town in regards to flood damage. Mr. Costin recommended council name Joseph Shifflett, Direct of Public Works, to receive these funds and continue to work on getting this money.

## COMMITTEE REPORTS

Electric Committee

Councilman Dail reported that last month he had mentioned the generators which Harrisonburg and Manassas are in the process of acquiring. They had talked about getting back to council with some details about this at this meeting. It is Councilman Dail's understanding that Mike York of HEC is presenting that proposal to the Harrisonburg City Council tonight so the Electric Committee will wait until this is presented to Harrisonburg to see how the final details look before bringing it to council.

Finance Committee

Councilman Snow reported that the Finance Committee will meet Tuesday night at 6:30 p.m.

Personnel Committee

Councilwoman Fuller submitted the completed version of the Town Employees' Handbook.

Councilwoman M. B. Fuller moved, seconded by Councilman T. R. Whitfield III and carried to adopt the revisions to the Town of Elkton Employees' Handbook.

Streets and Sidewalks

Joseph Shifflett reported that there are several requests from citizens for the committee to meet and view some trees that are on town property which they feel are unsafe. Mr. Shifflett stated he has looked at the trees and feels the committee should take a look also and make a decision so he can get back with these citizens.

Water and Sewer

Councilman Bennett stated he had nothing at this time to report but would have a recommendation under New Business.

## NEW BUSINESS

**Sewer Line - Cline Energy Project**

Councilman Bennett reported that under the present construction at Cline Energy at the intersection of Blue & Gold Drive and Route 340, there was some work done on the sewer line. Councilman Bennett stated that the existing line is smaller, it should be replaced and consideration should be given to doing this while the equipment is there. The committee recommends that the town go ahead and do this work as it would be more cost effective now rather than later.

Councilman F. A. Bennett moved, seconded by Councilwoman M. B. Fuller to do this construction at the Cline Energy site to upgrade the sewer lines at an approximate cost of $2,025.00. The vote was recorded as follows:

YEAS: F. A. Bennett, D. H. Dail, M. B. Fuller, R. L. Snow and T. R. Whitfield III

**Designation of Applicant's Agent - Federal Financial Assistance, Disaster Relief Act**

Councilman R. L. Snow moved, seconded by Councilman F. A. Bennett and carried to appoint Joseph Shifflett as the Town of Elkton applicant's agent for flood damage reimbursement as recommended by the Town Manager.

Mr. Shifflett reported that we have approximately $2,500.00 in flood damages for which we will be eligible to apply.

**EDRC Request to hold Summer Concert Series on Lawn at Municipal Building**

Councilman F. A. Bennett moved, seconded by Councilman D. H. Dail and carried to allow EDRC the use of the Municipal Building and grounds for their summer concert series.

**Dump Site Complaint**

Councilman Whitfield stated he agrees with Mrs. Crider about the situation at the dump. He feels one way to address this is to attend the meeting that is going to be held here at the Municipal Building on April 29th by Representative Peter Way and our representative on the Board of Supervisors, Joseph Correa. This would be a good time to discuss this with them.

Councilman Whitfield noted that another area discussed by Mrs. Crider was the land across from the Municipal Building. This land is in the downtown streetscape design which shows it to be used eventually for two pavilions and parking. This would be a big asset. Councilman Whitfield asked interested individuals to call 1-800-44ISTEA or Dr. Daphney Thomas at 568-3070 and tell them they support this project. He also commented on the meeting in Verona and that it was fantastic. He thanked everyone who helped with this.

**Adjournment**

As there was no further business, the meeting adjourned.

MAYOR: Charles E. Dean
Charles E. Dean, Mayor

RECORDER: Norma R. Leap
Norma R. Leap, Clerk