**SPECIAL**
**COUNCIL MEETING**
**August 22, 1996**

A special meeting of the Elkton Town Council was held August 22, 1996 at 7:30 p.m. in the council chambers with the Mayor Charles E. Dean presiding. The roll call was as follows:

PRESENT

F. A. Bennett
D. H. Dail
M. L. Dearing
A. D. Dixon
R. L. Snow

ABSENT

W. E. Printz

Norma Leap, Clerk, Gerald Monger, Acting Administrator and Warren Pence, Chief of Police were also present.

Mayor Dean stated the purpose of the meeting was to designate signatory authority for the banks and to discuss hiring someone for the Senior Clerk's position.

**Resolution to Designate Signatory Authority for the Banks**

Mayor Dean noted that after Mr. Costin was hired council had taken action requiring two signatures on all checks. Mrs. Leap and Mr. Costin were designated to sign the checks. Due to Mr. Costin leaving council needs to take action to designate another person to sign checks along with Mrs. Leap or to temporarily appoint Mrs. Leap only until a final decision is made as to who will be appointed to be the Town Administrator.

**Councilman F. A. Bennett moved, seconded by Councilman R. L. Snow and carried to designate Norma R. Leap as the person authorized to sign checks, or any other like instruments, against all the Town of Elkton's bank accounts. The Mayor shall also be authorized to sign checks in case of the absence of the above named person. The Mayor and Clerk of Council are authorized to negotiate any resolution required by the financial institution to accomplish this directive.**

**Senior Clerk's Position**

Councilman Dearing reported that he and Nancy Sours had interviewed two people for the Senior Clerk's position. They recommended the hiring of Julia M. Smith because of her accounting background and computer skills. The suggested salary was $18,000.00.

**Councilman M. L. Dearing moved, seconded by Councilman R. L. Snow to offer the position of Senior Clerk to Julia M. Smith of 118 Clover Lane at an annual salary of $18,000.00 effective September 9, 1996. The vote was recorded as follows:**

**YEAS:** **F. A. Bennett, D. H. Dail, M. L. Dearing, A. D. Dixon and R. L. Snow**

**Adjournment**

As there was no further business, the meeting adjourned.

**MAYOR:** Charles E Dean
Charles E. Dean, Mayor

**RECORDER:** _____

Norma R. Leap, Clerk