REGULAR
COUNCIL MEETING
November 16, 1992

The regular meeting of the Elkton Town Council was held November 16, 1992 at 8:45 p.m. in the council chambers with the Mayor Charles E. Dean presiding. The following council members were present: F. A. Bennett, M. B. Fuller, R. L. Snow and T. R. Whitfield III. R. C. Davis and W. E. Printz were absent. Norma Leap, Clerk, Gerald Monger, Superintendent and Warren Pence, Chief of Police were also present.

Debi Driver, EDRC Project Manager, was present and gave a quarterly report on the Main Street Project. She reported that they opened their office on September 1, 1992 in the front section of the X-High Graphic Arts building. Mr. Greg Brittingham, a Rural Development Specialist with the Commonwealth of Virginia's Center on Rural Development, met with EDRC on October 6th. Mr. Brittingham has worked with small towns throughout Virginia on planning and related issues. Council members have received a copy of his Summary and Evaluation Report which includes recommendations. She also reported on a visit by Kathy Frazer and signs.

Mr. Monger reported that the contract has been signed for the roof at the Fire Hall.

Ms. Julie Hensley, a student at Spotswood High School, was present requesting support for the students attending the Model General Assembly.

Mr. Benny King was present requesting council write a letter to the County Planning Commission supporting his proposed development west of Elkton and also a letter giving him permission to hook on to the town's water and sewer lines which run in front of the property.

Mayor Dean requested that Councilman Whitfield take this request before the Elkton Planning Commission. Mr. King stated he plans to do this.

Councilman R. L. Snow moved, seconded by Councilman F. A. Bennett and carried to approve the minutes of the Regular Meeting October 12, 1992 as corrected and amended.

Mr. Monger reported that at 2:00 p.m. Friday they will be reading bids on the drainage project on Spotswood and Jackson Avenue and also the inside painting of the Fire Hall. Life Roofing was awarded the bid for the roof at the Fire Hall.

Chief Pence presented the monthly police report and answered questions. Council members commented on the Daily News-Record editorial regarding cruising in Elkton and what a good article it was.

Councilman R. L. Snow moved, seconded by Councilman F. A. Bennett and carried to approve the Finance Report for the month of October 1992.

Councilman R. L. Snow moved, seconded by Councilwoman M. B. Fuller and carried to approve the Audit Report.

Councilman R. L. Snow moved, seconded by Councilwoman M. B. Fuller to donate $500.00 to the Spotswood High School Model General Assembly to sponsor the two students from the Elkton area to the Model General Assembly. The vote was recorded as follows:

Bennett	- yea	Snow	- yea
Fuller	- yea	Whitfield	- yea

Mr. Monger reported that Councilman Printz had mentioned that he feels we need a stop light up on Rockingham and Stuart. Mr. Monger stated that we have been to the Highway Department at least once every year and they say we don't need a light. Mr. Monger suggested maybe the town needs to look at the traffic pattern and possibly making Rockingham Street one way.

Mr. Monger reported that as far as he knows they are going with the other two generators at Manassas.

Councilman Whitfield commented on the editorial in the Daily News-Record regarding cruising. He reported that as Chairman of the Ordinance Committee he wrote a letter to the editor of the Daily News-Record thanking him for his positive assessment and told him he would continue to see Elkton using innovative approaches to problem solving. He did this in light of the negative reporting regarding vandalism and tire slashing, hoping that it will be published and will act as some damage control.

Councilman Whitfield reported that the Planning Commission met in October and completed the Zoning Ordinance updates. Council will be receiving their updated copies as soon as they are available.

Councilman T. R. Whitfield III moved, seconded by Councilman R. L. Snow that any proposal coming before the Elkton Planning Commission be submitted through the Zoning Administrator a minimum of seven days prior to the regular Planning Commission meeting. The proposal should include a narrative on why the proposal should be considered as well as all documents required by town ordinance and necessary for Planning Commission to make a decision.

Councilman Whitfield stated that this motion was recommended by the Planning Commission.

Councilman Bennett questioned the need for a narrative.

Mayor Dean stated that according to the Town Attorney the Planning Commission can make their own rules and regulations without council taking action.

A vote was taken on the motion and recorded as follows:

Bennett	-	nay	Snow	-	yea
Fuller	-	yea	Whitfield	-	yea

Councilman Whitfield stated that council has received the information concerning Greg Brittingham's resource visit. Mr. Brittingham has made some very specific recommendations and Councilman Whitfield would like council's permission or approval to allow the Ordinance Committee to work with the EDRC Design Review Committee to formulate a plan of action for dealing with ordinances in the corporate limits. There were no objections from council.

Councilman Whitfield stated he would like to ask the council's task force studying space requirements to consider a more accessible location for the copy machine or possibly allocating funds for an additional copier. The present machine is located in the Treasurer's Office and sometimes it is not possible to get here during the hours this office is open.

Councilman Whitfield reported that the computer classes are going well. There are approximately fourteen town employees attending these classes at Spotswood High School on Tuesday and Thursday at 4:30 p.m. - 6:30 p.m.

Councilman Whitfield reported that funds were allocated to purchase personal computers for each of the department heads. He stated that he is asking council to consider purchasing an additional computer for the Recreation Department. He presented numerous reasons why this is needed. This department has been using a computer owned by Monte and Angela Dean but there is a possibility they will be selling their computer. The Recreation Coordinator, Angela Dean, presented samples of work she does on the computer and asked council to strongly consider this request.

Councilman Bennett asked Mr. Monger if the town still has the two or three computers they had before the new computers were purchased. Mr. Monger stated that we do but they will not handle the new programs.

Councilman T. R. Whitfield III moved, seconded by Councilwoman M. B. Fuller to approve the First Reading to allocate funds to purchase a personal computer for the Recreation Department not to exceed $1,500.00.

The vote was recorded as follows:

Bennett	- nay	Snow	- yea
Fuller	- yea	Whitfield	- yea

Councilman Bennett reported that each council member should have a copy of a letter from Gerald K. Monger, Superintendent to Mr. Joseph Correa, Rockingham County Supervisor, requesting any monetary assistance the County of Rockingham can give to help fund the water line improvements on the New Town Road, Route 759. Councilman Bennett stated that in talking with Mr. Correa, their meeting will fall after the town's meeting. Mr. Correa first turned this request over to the Finance Committee which in turn turned it over to the Director of Public Works, Don Krueger. Mr. Krueger in turn looked at the situation, then sent it back to the Finance Committee with his recommendation. This request should go to the Board of Supervisors by the 18th or 20th of November and the town should know something by then. If approved, it would not be in the county budget until July 1, 1993.

Councilwoman Fuller reported that all three of the computer systems have arrived and been installed. The Word Perfect Program has been installed on all the computers. The town employees have been taking Word Perfect classes at Spotswood. The cost of the computers came in below the projected figure.

Councilwoman Fuller stated that around the first of the year, after the Personnel Committee has a chance to meet, she probably will come to council with a request to get a spread sheet program for each department.

Mayor Dean reported that the Town Christmas Party will be held December 17th at the Fire Company Activities Building. Dinner will be at 7:00 p.m.

A Personnel Committee meeting was set for December 3, 1992 at 7:00 p.m.

Mr. Monger reported that there will be a demonstration of Bridgewater's GIS System. He will let council know when this demonstration will be and asked that as many council members as possible go to the demonstration.

As there was no further business, the meeting adjourned.

MAYOR: Charles E. Dean
Charles E. Dean, Mayor

RECORDER: Norma R. Leap
Norma R. Leap, Clerk