REGULAR
COUNCIL MEETING
May 20, 1991

The regular meeting of the Elkton Town Council was held May 20, 1991 at 8:00 p.m. in the council chambers with the Mayor Charles E. Dean presiding. The following council members were present: J. R. Correa Jr., R. C. Davis, L. C. Life, W. E. Printz and R. L. Snow. H. W. Leap was absent. Dale Davenport, Attorney, Norma Leap, Clerk, Gerald Monger, Superintendent and Warren Pence, Chief of Police were also present.

Mr. Larry Baugher was present representing EPIC. He reported that the Fifth Annual Elkton Autumn Days Festival will be held on October 19th and 20th, 1991. He requested permission to close off sections of "A" and "B" Streets in front of the Elkton Elementary School for this weekend event.

Councilwoman L. C. Life moved, seconded by Councilman R. L. Snow and carried to approve the minutes of the Regular Meeting April 15, 1991 as presented.

Mr. Monger reminded council of the meeting at the Rockingham County offices on May 23rd on solid waste management. They would like to have a quorum present from the Elkton Town Council.

Mr. Monger reported that Mr. Bill Veno will be here May 28th at 7:00 p.m. to discuss the comprehensive plan.

Mr. Monger presented a request from David Kite and Judy Kite Shifflett, owners of Kite's Trailer Park on Shenandoah Avenue, to hook up eleven mobile homes onto the town sewer system.

Chief Pence presented the monthly police report and answered questions.

Councilman R. L. Snow moved, seconded by Councilman W. E. Printz to increase the wages of Donnie Jenkins by $1,000.00 per year, Jay Lantz by $400.00 per year and Jim Reamey by $1,000.00 per year retroactive to July 1, 1990.

Councilman Correa pointed out that this increase is to bring these employees in line due to adjustments in pay range. There was a miscommunication last year regarding these adjustments and this will correct the error. The Personnel Committee is doing a survey of the other towns in the surrounding area to establish where we are regarding pay scale on all other employees and will be trying to bring all of our employees within a competitive range.

The vote on the motion was recorded as follows:

Correa	- yea	Printz	- yea
Davis	- yea	Snow	- yea
Life	- yea		

Councilman R. L. Snow moved, seconded by Councilwoman L. C. Life that the Town of Elkton go with Alexander and Alexander insurance proposal and that we do subscribe to the VML insurance in the upcoming budget. The vote was recorded as follows:

Correa	- yea	Printz	- yea
Davis	- yea	Snow	- yea
Life	- yea		

Councilman R. L. Snow moved, seconded by Councilwoman L. C. Life and carried to approve the following resolution:

RESOLUTION OF TOWN OF ELKTON, INC.

WHEREAS, the Town of Elkton, Inc. wishes to join with other political subdivisions to establish the Virginia Municipal Self-Insurance Association ("Association") to create pools to jointly and cooperatively self-insure and to pool the separate risks and liabilities of the individual members pursuant to the terms of Chapter 11.1 of Title 15.1 of the Code of Virginia; and

WHEREAS, through such Association, the Town of Elkton, Inc. wishes to join with other political subdivisions to create the Virginia Municipal Liability Pool ("Pool") whereby members can jointly pool funds to provide the necessary anticipated financing for commercial general liability, automobile liability, and automobile physical damage; and

WHEREAS, such Pool is licensed by the Bureau of Insurance of the State Corporation Commission; and

WHEREAS, the Town of Elkton, Inc. has been provided with the following documents which provide a prototype of the responsibilities of the members of the Pool and the amount and terms of the coverage to be provided.

1. Membership Agreement (6/23/86) including the following exhibits:

   a. Exhibit 1-sample declaration pages and coverage forms (8/20/86).

   b. Exhibit 2-Virginia Municipal Self-Insurance Association Constitution and By-Laws (6/23/86).

   c. Exhibit 3-Virginia Municipal Liability Pool Financial Plan (6/23/86).

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Elkton, Inc. in a meeting assembled on the 20th day of May, 1991:

1. Town of Elkton, Inc. certifies its intention to become member of such Pool beginning 7-1-91 for the current Pool year and for two additional consecutive Pool years thereafter;

2. Such membership is contingent upon:

   a. Final approval of the Member Agreement and of the membership of the Town of Elkton, Inc.; by the Association's Members' Supervisory Board, or its designee.

   b. Payment of $25,480. for the first year contribution to the Pool pursuant to the quotation submitted to the Town of Elkton, Inc. or such final amount as mutually agreed upon by the member and the Association or their respective designees.

3. It is recognized that members of the Pool may be required to pay additional assessments to the Pool and that in the event the Pool is in a deficit position which is not corrected, a member will be liable for any and all unpaid claims against such member.

4. Charles E. Dean, Mayor is authorized to do all things necessary to enable the Town of Elkton, Inc. to become a member of the Association and the Pool including but not limited to execution of the Member Agreement.

IN WITNESS WHEREOF, the Town Council of the Town of Elkton, Inc. has caused this resolution to be executed in its behalf by its Mayor and attested by the Clerk/Secretary.

Councilman R. L. Snow moved that the council approve the First Reading of the proposed 1991-1992 Budget as presented. This budget will include a 2% meals tax; 5% increase in water, sewer and electric rates; donations to the Fire Company in the amount of $2,000.00 for gasoline and up to $5,600.00 for electric utilities at the fire hall building in town as well

as free water and sewer utilities to this building; donations to the Rescue Squad which includes $1,000.00 for gasoline and up to $3,500.00 for electric utilities at the new Rescue Squad building as well as free water and sewer utilities to this building and free hookups to this building; a suggested donation to EAUS in the amount of $2,000.00 and a donation to the Historical Society in the amount of $5,000.00 to be used toward the restoration of the Miller-Kite House.

Councilman R. L. Snow recommended that council look at the possibility of studying and imposing a fee on any available building lot that has available water and sewer service. $100.00 a year has been suggested to the Finance Committee. This would encourage people to develop their lots and not sit on them.

Councilman R. L. Snow moved, seconded by Councilwoman L. C. Life and carried to approve the Finance Report for the month of April as presented.

Councilman Printz reported that the State recently paved through town on the lower end of town. They are still concerned about the sidewalks in this area. He has talked with someone from the State and was told that the State had advertised twice for bids and they have been rejected because they were too high. They do plan to put this out again for bids. Mr. Benny King is going to try to work with the State to try to get this done.

Councilman W. E. Printz moved, seconded by Councilman R. L. Snow and carried to allow EPIC to close sections of A Street, B Street and Henry Avenue for their festival on October 19th and 20th under the direction of the Chief of Police.

Councilwoman Life asked what the plans are for upgrading Park Avenue.

Councilman Printz stated that Mr. Monger had rode over there with him again and they are still a little tentative on this. They would like to come around Fourth & O Streets to meet Park Avenue at Mr. Johnson's house, but they are not ready to do anything just yet.

Councilwoman Life requested that maybe we could fill in the pot holes over there as there has been a death in that area and there will be a lot of traffic going in and out at this time.

Councilman Printz stated that he and Mr. Monger will try to do something to help with this problem.

Councilwoman Life asked if the T.V. Contract has been signed and Mayor Dean stated that it has.

Councilwoman Life asked where the contract stands with the County on the land outside town. Mayor Dean stated the County has signed it and he has to sign it and send it back. It does include the town's requests.

Councilwoman L. C. Life moved, seconded by Councilman W. E. Printz and carried to allow Kite's Trailer Park No. 1 to hook up to the town sewer system according to the town's specifications.

Mayor Dean reported that the Elkton Planning Commission voted 6-0 to approve the request from Mr. Jim Spart to subdivide Lots 6, 7, 8, 9, 10, 11, 12, 13, and 14, Block 14, Section 1.

Councilwoman L. C. Life moved, seconded by Councilman R. L. Snow that the Planning Commission has recommended and it is presented to council that we subdivide Lots 6, 7, 8, 9, 10, 11, 12, 13 and 14, Block 14, Section 1 located between Wirt Avenue on the North and a 20' upopened alley on the South and Fifth Street on the East and Shenandoah Avenue on the West. The vote was recorded as follows:

Correa	-	yea	Printz	-	yea
Davis	-	yea	Snow	-	yea
Life	-	yea			

Councilwoman Life reported on a letter from Mr. Larry R. Baugher, President of EPIC. EPIC is working with the Elkton Recreation Department and they would like to construct a new playground structure in Stonewall Memorial Park. The all-wood structure would be similar to the Kids Castle in Harrisonburg's Purcell Park. Design and construction of the unit would be by Steve Baker of Natural Structures. In order to accomplish this project, they are requesting the Town of Elkton to provide the following assistance:

1. Remove old playground equipment on the right side of the road.
2. Remove the layer of top soil in the construction area.
3. Dig the post holes with the auger on the electric truck. The contractor will mark the location. This should be complete in 1 to 2 days.
4. Install a power pole so a temporary outlet can be installed during the construction. When construction is complete we would like to have one or two permanent lights installed.

Councilwoman L. C. Life moved, seconded by Councilman R. L. Snow and carried that the town give EPIC the help in the four areas they have requested.

Councilwoman L. C. Life moved, seconded by Councilman R. L. Snow and carried to approve a resolution to give Mayor Charles E. Dean permission to sign an easement from Rockingham Mutual Insurance that will cover the area from Water Street to Elkrun.

Councilwoman L. C. Life moved, seconded by Councilman R. C. Davis and carried to approve the following resolution:

RESOLUTION

Whereas the Town Council of Elkton recognizes the existence of a litter problem within the boundaries of Rockingham County and

Whereas the Virginia Waste Management Act provides, through the Department of Waste Management, Division of Litter Control and Recycling for the allocation of public funds in the form of Grants for the purpose of enhancing local litter control programs, and

Whereas having reviewed and considered the Regulations and the Application covering administration and use of said funds

Be it resolved that the Board of Supervisors:

Hereby endorses and supports such a program for the County of Rockingham, and

Hereby expresses the intent to combine with the Towns of Bridgewater, Broadway, Dayton, Grottoes, Mount Crawford, and Timberville in a mutually agreed upon and Cooperative Program contingent on approval of the Application by the Department of Waste Management, Division of Litter Control and Recycling and contingent on receipt of funds, and

Hereby authorizes the County of Rockingham to apply on behalf of all of the above named Localities for a Grant, and to be responsible for the administration, implementation, and completion of the Program as it is described in the attached Application Form LCG-1, and

Further accepts responsibility jointly with the Towns of Bridgewater, Broadway, Dayton, Grottoes, Mount Crawford, and Timberville for all phases of the Program, and

Further accepts liability for its pro rata share of any funds not properly used or accounted for pursuant to the Regulations and the Application, and

That said funds, when received, will be transferred immediately to the County of Rockingham or if coordinated by the Planning District Commission, said funds will be sent directly to the Planning District Commission by the Department. All funds will be used in the Cooperative Program to which we give our endorsement and support.

Hereby requests the Department of Waste Management, Division of Litter Control and Recycling to consider and approve the Application and Program, said Program being in accord with Regulations governing use and expenditure of said funds.

Councilman J. R. Correa Jr. moved, seconded by Councilman R. C. Davis and carried to accept the job descriptions as presented for the Recreation Coordinator, Utility Clerk and Junior Clerk.

Mayor Dean reported that Mrs. Leap has received three letters, one from the Clerk of the City of Petersburg, the Clerk of the City of Roanoke and the Clerk of the City of Virgina Beach. All three letters complimented the town and county on the excellent job they did hosting the annual Virginia Municipal Clerks meeting in April. They also thanked the Mayor for his participation on the program.

Mayor Dean reported on a letter from the Jr. O.U.A.M. stating that the Annual Field Day Parade will be August 2, 1991 at 7:00 p.m. Council is invited to be a part of the parade and to join in the Field Day Activities.

There was some discussion as to whether the town wants to put a float in the parade this year. Mrs. Leap was asked to see if Mrs. Engle will coordinate this project again this year.

Mayor Dean reminded council of the Downtown Revitalization Corporation meeting June 6, 1991 at the Sovran Bank.

Councilwoman Life commended the Downtown Revitalization Corporation on their town wide yard sale. From all reports it was very successful.

Mayor Dean reported on a letter from Leroy M. Leap, Chairman of the Pin Committee for the Elkton Lions Club. The club is requesting permission to use the town crest in the design of a 50th Anniversary Elkton Lions Club pin in 1992.

Councilwoman L. C. Life moved, seconded by Councilman W. E. Printz and carried to give the Elkton Lions Club permission to use the town logo for their pin.

A Public Hearing on the 1991-1992 Budget was set for Thursday, May 30, 1991 at 8:00 p.m.

The next Personnel Committee meeting was set for June 11, 1991 at 8:00 p.m.

Mayor Dean stated that a couple members of the Fire Company had asked if the Elkton policemen could patrol their carnival grounds during their carnival. Chief Pence stated he has told them to go ahead and asked the Sheriff's Department to cover it and they will slip out and provide them assistance.

As there was no further business, the meeting adjourned.

MAYOR: Charles E. Dean
Charles E. Dean, Mayor

RECORDER: Norma R. Leap
Norma R. Leap, Clerk