REGULAR
COUNCIL MEETING
September 16, 1991

The regular meeting of the Elkton Town Council was held September 16, 1991 at 8:00 p.m. in the council chambers with the Mayor Charles E. Dean presiding. The following council members were present: J. R. Correa Jr., R. C. Davis, L. C. Life, W. E. Printz and R. L. Snow. Councilman H. W. Leap was absent. Dale Davenport, Attorney, Norma Leap, Clerk, Robert Marshall, Police Sergeant and Gerald Monger, Superintendent were also present.

Mr. John Adams, President and Miss Marsha Fuller, Chairman of the Board of the Elkton Downtown Revitalization Corporation were present to present a proposed resolution and budget required to apply for the Virginia Main Street Program. They requested council's adoption of the resolution and the proposed budget.

Councilwoman Life pointed out that the word part-time should be inserted in Section 2 of the resolution before the word "Main".

Councilwoman L. C. Life moved, seconded by Councilman J. R. Correa Jr. and carried to approve the minutes of the Regular Meeting August 26, 1991 as presented.

Councilman R. L. Snow moved, seconded by Councilwoman L. C. Life to adopt the following resolution, as amended, supporting the Virginia Main Street Program and the First Reading on the proposed budget:

RESOLUTION

A RESOLUTION AUTHORIZING PARTICIPATION IN THE VIRGINIA MAIN STREET PROGRAM AND DESIGNATING THE MAYOR OF THE TOWN OF ELKTON TO ASSIST IN COORDINATING ALL PROGRAM APPLICATION ACTIVITIES.

WHEREAS, the Virginia Main Street Program has been established in the Virginia Department of Housing and Community Development to assist cities and towns in developing a public/private effort to revitalize their downtown commercial areas, and whereas, up to five Virginia cities and/or towns will be selected to participate in the program for a three year period, and

WHEREAS, the Town of Elkton desires to participate in the Virginia Main Street Program.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF ELKTON:

SECTION 1. That the Town of Elkton applies for selection to participate in the 1992 Virginia Main Street Program with the specific goal of economically revitalizing the designated Main Street project area within the context of historic preservation.

SECTION 2. That the Town of Elkton guarantees that a part-time Main Street Project Manager will be employed and an adequate program operating budget supplied for three years.

SECTION 3. That the Mayor of the Town of Elkton is designated to assist in the submission of the application.

ADOPTED THIS 16th day of September, 1991.

MAIN STREET BUDGET
January 1, 1992 - December 31, 1992

INCOME

1. Town of Elkton	$25,000.00
2. Donations	2,500.00
3. Membership Dues	1,500.00
4. Fund Raising Events	2,000.00
TOTAL REVENUE	$31,000.00

EXPENSES

Salary - Part-time Project Director	$12,000.00
Taxes, Workman's Compensation, etc.	3,000.00
Insurance - Fire and Liability	250.00
Office Rent	1,800.00
Utilities	500.00
Telephone	1,300.00
Office Supplies	500.00
Equipment	2,000.00
Postage	1,100.00
Printing - General	1,000.00
Newsletter	1,100.00
Travel and Training	2,500.00
Dues and Subscriptions/Fund Raising	350.00
Membership Drive	500.00
Special Events/Advertising	2,000.00
Specialist Assistance	1,000.00
TOTAL EXPENSES	$31,000.00

Councilwoman Life and other council members complimented the members of the EDRC on their endeavors in restoring our downtown and Councilman Correa thanked the council members who supported the program and for trying to learn more about the Main Street Program as well as EDRC. He also thanked Councilwoman Life for going along to Richmond to attend the Virginia Main Street workshop.

The vote on the motion was recorded as follows:

Correa	- yea	Printz	- yea
Davis	- yea	Snow	- yea
Life	- yea		

Mr. John Adams presented a framed Virginia Main Street Program picture to Mayor Dean from the EDRC.

Sgt. Marshall reported that Chief Pence is on vacation and asked if there were any questions regarding the monthly police report.

Councilman R. L. Snow moved, seconded by Councilman J. R. Correa Jr. and carried to approve the Finance Report for the month of August 1991.

Council set Thursday, October 3, 1991 at 7:00 p.m. as the date to meet with the auditors and to have a Finance Committee meeting.

Councilman R. C. Davis moved, seconded by Councilman R. L. Snow to approve on Second Reading to use the refund of approximately $14,600.00 from Virginia Power and to appropriate an additional $8,391.00 as the towns share to buy and install two generators at the VMEA #1 site near Manassas, Virginia. The vote was recorded as follows:

Correa	- yea	Printz	- yea
Davis	- yea	Snow	- yea
Life	- yea		

Councilman Correa reported that the Personnel Committee is ready to begin work on the employee handbook. Work documents have been distributed and November 1st. is targeted as the completion date. The committee hopes to have the pay rate structure completed by October.

Councilman Printz reported that the Streets and Sidewalk Committee has not had a meeting but are working on the following:

Mr. Johnson's entrance.
General clean up items.
Rockingham Street - water problems in front of Mr. Shifflett's house.
Problems on Spotswood Avenue.

As there was no further business, the meeting adjourned.

MAYOR: Charles E. Dean
Charles E. Dean, Mayor

RECORDER: Norma R. Leap
Norma R. Leap, Clerk