REGULAR
COUNCIL MEETING
August 20, 1990

The regular meeting of the Elkton Town Council was held August 20, 1990 at 8:00 p.m. in the council chambers with the Mayor Charles E. Dean presiding. The following council members were present: J. R. Correa Jr., R. B. Hutton, L. C. Life, W. E. Printz and R. L. Snow. Councilman H. W. Leap was absent. Dale Davenport, Attorney, Norma Leap, Clerk, Gerald Monger, Superintendent and Warren Pence, Chief of Police were also present.

Elizabeth Seal of 210 Lewis Avenue was present regarding a problem she had with the contractor who is building a house next to her property. She was quite concerned with the delayed response she received when lodging a complaint with the town and the lack of courtesy. Mayor Dean explained to Ms. Seal that we do try to respond to complaints as soon as possible but that sometimes this cannot be done on the first day due to the employees being so busy.

Bill Whiteford of 528 E. Spotswood Avenue was present regarding the summer sewer rate. He feels it is the obligation of the town to notify each individual customer when these services are offered. He pointed out that not everyone sees the paper so notification should be included with the utility bills in some manner.

Council was in agreement that the media is one method by which customers can be notified but stated they would consider Mr. Whiteford's suggestion.

Councilwoman L. C. Life moved, seconded by Councilman R. L. Snow and carried to approve the minutes of the Regular Meeting July 16, 1990 as presented.

Mayor Dean reported that they are still considering the Ore Wash Road project in Rahway.

There was some discussion on the sidewalk in front of Benny King's building on West Spotswood Avenue. The State has looked at this problem and will be taking measures to correct the situation.

Mr. Monger reported that he did receive a response from the State regarding a stop light on Route 340 at Rockingham Street and they have indicated they would do a study.

Councilman Printz stated that the Streets and Sidewalk Committee will be discussing this problem of not being notified by the State when projects concerning the town are being done.

The problem of water in the police station was discussed. Councilman Correa reported that he had come down to the station when called to take a look at the situation and it was a mess. This is also a dangerous situation and should be corrected as soon as possible.

Mr. Monger stated that they have been waiting for about two or three weeks for the man to come to do the sidewalk and he finally started on it today. Chief Pence said he feels this will solve the problem.

Mayor Dean asked what the problem was yesterday with the electric power? Mr. Monger stated it was on Vepco.

Chief Pence presented the monthly police report. He also reported that Dispatcher Debbie Curtis is doing better and is now in progressive care. He stated he would need to talk with council for about five minutes regarding a personnel matter.

Councilman R. L. Snow moved, seconded by Councilman R. B. Hutton and carried to approve the Finance Report for the month of July 1990.

Mayor Dean asked how the rate study was progressing? Mr. Monger reported that we still need to get information to the consultants.

Councilwoman Life asked if the Finance Committee has discussed setting aside monies to maintain the caboose and Councilman Snow reported they have not discussed this as yet but plan to do so.

Mrs. Leap reported that the auditors have completed their field work and should have the Audit Report by the September meeting.

Councilman Hutton stated that he feels it should be noted that the last two power outages were Vepco problems.

Mr. Monger reported that they have met with Vepco regarding a possible fuse problem and he is looking into this.

Councilwoman Life brought to council's attention a problem she had incurred with the bank not sending her utility payment, which was paid on time, to the town until after cut off notices were mailed. Her concern is that she was out of town on vacation and what would have happened if the bank did not send the payment until after cut off was done. She asked Mr. Hutton to have his committee discuss this and see if there is some method to provide a safe guard for situations like this.

There was some discussion regarding reprogramming our utility program to allow messages to the customers to be placed on the bill. Mayor Dean was asked to consider appointing a committee to look into this suggestion.

Councilman Printz reported that he has received complaints regarding people driving too fast in several alleyways in town. He suggested placing a couple of speed bumps in these alleyways to help slow the vehicles down. Council was in agreement to try this in the alleyway at AmeriGas and M & S.

Mr. Monger stated they are trying to get some paving done this fall and he will look into putting in the speed bumps at that time.

Councilwoman L. C. Life moved, seconded by Councilman W. E. Printz to approve on Second Reading the Ordinance amending Section 4-2-11 adding new Sections 4-2-25 and 4-2-26 and repealing Sections 4-2-12, 4-2-13, and 4-2-14 of the Code of Ordinances of the Town of Elkton, Virginia as printed in the minutes of the Regular Meeting July 14, 1990. The vote was recorded as follows:

Correa	-	yea	Printz	-	yea
Hutton	-	yea	Snow	-	yea
Life	-	yea			

Councilwoman Life reported that Mr. Baugher has completed the sign for the south side of the Municipal Building. She will contact EPIC to get the money for the sign and suggested someone from EPIC be contacted to be present when the sign is erected and to have the paper there to take pictures.

Councilwoman Life reported that she has attended several meetings of the Steering Committee for Recycling. She now has twenty names of people willing to serve on the town's recycling committee. She and Mr. Holt will be getting information together before setting up a meeting.

Councilwoman Life presented the following First Reading to amend Section 606.02-4 of the Zoning Ordinance of the Town of Elkton, Virginia:

AN ORDINANCE AMENDING SECTION 606.02-4
OF THE ZONING ORDINANCE OF THE TOWN OF ELKTON, VIRGINIA

IT IS HEREBY ORDAINED, that Section 606.02-4 of the Zoning Ordinance of the Town of Elkton, Virginia, is hereby amended to read as follows:

"Multiple-family dwellings and single-family dwellings, provided that no more than ten (10) dwelling units shall be permitted in each multiple-family dwelling or single-family attached dwelling, and provided that with respect to townhouses, the use is in compliance with the provisions of Title 709 of this Zoning Ordinance."

A Public Hearing on this ordinance change was set for August 27, 1990 at 7:30 p.m. to be followed by a Special Council Meeting.

Mayor Dean asked about the progress on the sewer problem at Marla Nemoytin's. Mr. Monger stated that he needs to get some surveying done.

Councilman Correa reported that the Personnel Committee has met twice. On the 10th. of August the committee had an employee luncheon which was well attended. Pizza was served and Councilman Correa thanked Councilman Printz for getting the pizza and working up the luncheon. The committee will be addressing the need to update the following: benefits, job descriptions, new employee orientation, communication, Policies and Procedures Manual, and grievance procedures. The committee has committed themselves to meeting twice a month to meet the target completion date of July 1, 1991. They will be meeting with the department heads in the near future to begin this process. Councilman Correa also thanked the Elkton Pizza Hut for their help with the luncheon.

Councilman Correa reported on the Revitalization Committee Meeting. Council approved $150.00 for this project. He has placed two ads in the paper and he thanked Randy Murphy of the Valley Banner for donating $100.00 worth of advertising for this purpose. He has had post cards printed to send to the merchants inviting them to the meeting.

Councilman Correa reported on the Virginia Municipal League Orientation for Municipal Officials meeting which he attended. He felt this was a very informative meeting.

Councilman Snow asked about trash cans in the park. He thought ARS was going to continue the use of trash cans rather than a dumpster. Mayor Dean suggested Councilman Snow and Mr. Monger look into the needs in this area and get back with ARS.

Mr. Monger distributed copies of a letter from the Central Shenandoah Planning District Commission concerning annexation, comprehensive plan, etc. which will be discussed at the next meeting.

Mr. Monger reported on the damage at the triangle. This property now belongs to Eddie Cave and he has not decided what he wants to do about putting the flag pole back as yet.

Mrs. Leap stated she feels we need to thank the town employees who worked on the float for the Field Day Parade. Much of this was done on their own time and the float really looked nice.

Councilwoman L. C. Life moved, seconded by Councilman J. R. Correa Jr. that in accorance with the Code of Virginia, Sec. 2.1-344(1) council go into Executive Session to discuss personnel. The vote was recorded as follows:

Correa	- yea	Printz	- yea
Hutton	- yea	Snow	- yea
Life	- yea		

Councilwoman L. C. Life moved, seconded by Councilman W. E. Printz to go from Executive Session back into Regular Session and that we, as members of Council, certify that to the best of our knowledge, only exempt matters were discussed and only those matters identified were heard, discussed or considered in the Executive Session. The vote was recorded as follows:

Correa	- yea	Printz	- yea
Hutton	- yea	Snow	- yea
Life	- yea		

As there was no further business, the meeting adjourned.

MAYOR: Charles E Dean
Charles E. Dean, Mayor

RECORDER: Norma R. Leap
Norma R. Leap, Clerk