REGULAR
COUNCIL MEETING
September 10, 1984

The regular meeting of the Elkton Town Council was held September 10, 1984 at 8:00 P.M. in the council chambers with the Mayor Charles E. Dean presiding. The following council members were present: S. P. H. Flick, B. B. Holt, H. W. Leap, H. A. Leet, and L. C. Life. R. E. Davis was absent. Norma Leap, Clerk, Jeffrey Nadeau, Chief of Police, Gerald Monger, Superintendent, and Robert Keffer, Attorney were also present.

Garland Davis, representing the Elkton Volunteer Fire Co., came before council requesting the town donate the utilities for their country music show September 22, 1984.

Ray Morris came before council requesting permission to place a diner on a small piece of land he owns behind the Elkton Gulf Station on Terrace Avenue. He plans some type of structure which could be moved. Mayor Dean informed Mr. Morris that council would need some type of plans and proposal before they could take any action.

Mr. Bill Range of the Reliance Center Inc. came before council requesting permission to use the council chambers one night a week for twelve weeks. He will be teaching a preparatory study for people interested in getting their G.E.D.

Helen Hoover presented a petition to council signed by people who would like to have her poolroom open after 1:00 P.M. on Sunday. Councilman Holt stated his committee would take another look at this request.

Councilwoman L. C. Life moved, seconded by Councilman B. B. Holt and carried to approve the minutes of the regular meeting August 13, 1984 as amended and the special meeting August 28, 1984 as presented.

Mr. Monger reported that he has the plans on the additions needed to install the fluoride system and that it is going to cost more than the $2,000.00 anticipated by the engineers. He does not have any prices as yet so he does not know how much money needs to be appropriated. Mr. Monger was instructed to go ahead and start the project with funds in the present budget and council will appropriate the additional funds after they have definite prices.

Mr. Monger reported that he has received a couple of bids on asphalt but both indicate they cannot begin the project before some time in October.

Councilman Flick reported that there would be no Finance Report as we still have not received the audit report. The auditors have indicated they plan to have the report ready in about two weeks.

Councilman Flick reminded council that we need to change our personal property tax rate due to the county going to 100% assessment.

Councilman S. P. H. Flick moved, seconded by Councilman B. B. Holt to set the personal property tax rate at $0.30 per $100.00 of assessed value. The vote was recorded as follows:

Flick	-	yea	Leet	-	yea
Holt	-	yea	Life	-	yea
Leap	-	yea			

Councilman Flick reported that the Elk Run Cemetery Co., Inc. would like for the town to assume the responsibility of the cemetery and wish to convey the land and assets to the town. A Cemetery Commission would be established to hold, manage, improve and care for the cemetery and establish the policies and fees as needed.

Councilwoman L. C. Life moved, seconded by Councilman B. B. Holt and carried to accept the responsibility of the Elk Run Cemetery and to work with their directors by passing the following resolution:

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ELKTON

WHEREAS, the Elk Run Cemetery Company, Inc. has for many years faithfully managed the Elkton cemetery for the benefit of the citizens of the Town; and

WHEREAS, the Directors of the Company now desire that the responsibility for the cemetery be assumed by the Town and for such purpose wish to convey the cemetery land to the Town and to assign the other assets of the Company to the Town; and

WHEREAS, the Town intends to accept the conveyance and assignment and desires to appoint a Cemetery Commission to establish policies for the management of the cemetery;

Now therefore, BE IT RESOLVED that a Cemetery Commission for the Town of Elkton is hereby established as follows:

(1) The initial Commissioners shall be H. E. Monger, S. P. H. Flick, Ellery Hensley, G. W. Berry, Carl A. Schumacher, Mary Ware Greene, and Frances Dean. The terms of the Commissioners shall be for as long as such members consent to serve. Successor members shall be appointed by the Town Council.

(2) The deliberations of the Commission shall be governed by the latest edition of Roberts' Rules of Order.

(3) The Commission is hereby delegated the authority, subject to the direction of the Town Council, to hold, manage, improve and care for the Town cemetery, to establish policies for the regulation of the use of the ground therein, to establish charges and fees in connection therwith, to establish policies to provide for the perpetual upkeep and care of any plot or burial lot therein, and to advise and consult with the Town Council concerning additional matters related to the operation of the Town cemetery.

(4) The Commission shall deliver to the Town Council at the regular July Council meeting each year a written report of action taken by the Commission during the preceding year.

(5) All monies paid for the perpetual upkeep and care of the Town cemetery shall be segregated and separately accounted for by the Town Treasurer and shall be audited annually with the other accounts of the Town. The Town Treasurer shall regularly provide current information concerning such monies to the Commission. No funds received for the perpetual upkeep of the Town cemetery shall be used for any other purpose. The Commission shall establish fair and reasonable fees to be credited to the Town's general revenues and debited from the account containing perpetual care funds and other monies from the Cemetery for the labor of Town employees, use of Town equipment, and materials used to manage and maintain the cemetery. Such fees shall accurately reflect the actual cost to the Town of such items.

(6) The Elk Run Cemetery Company, Inc. shall take an inventory of all assets, real and personal, and shall deliver the inventory to the Town Council, said inventory to be signed by the person taking it and attached to and made a part of this resolution.

(7) The Mayor is authorized to accept delivery of a deed and bill of sale from the Elk Run Cemetery Company, Inc. for the Town cemetery land and related assets.

Councilwoman Life stated she felt Councilman Flick should be commended for the twenty years and over of service on the cemetery board.

Councilwoman Life reported that her committee has not met as yet but that she has met with Mr. Monger. A meeting of the committee was set for Wednesday, September 26th. at 10:00 A.M. Mr. Monger will have prices and recommendations ready for discussion at this time.

Councilwoman Life also reported that the sidewalk has been completed at the Evangelical United Methodist Church and the motor grader has been received.

Councilman Leet reported that they have received no reply from the county on the proposal for the extension of the sewer lines across the river. He also reported that the infiltration problem has been corrected in the creek area.

Councilman Holt read the following letter from the Elkton Planning Commission:

"On August 28, 1984, Mr. Randall Dean along with Mr. J. R. Copper, surveyor, appeared before the Elkton Planning Commission to request the redivision of Block A in Liberty Heights Subdivision. Mr. Copper, having duly surveyed Block A, proposed that it be redivided as follows:

Block A would consist of five lots, three of which would face Virginia Avenue and be known as Lots 1, 1A, and 1B. The other two lots would face F Street and be known as Lots 2A and 2B. Lots 1, 1A and 1B would be separated from Lots 2A and 2B by a 20 ft. alley running east and west and opening onto North Street. Entrances to F Street and Virginia Avenue would be winged in an effort to provide more visibility to motorists exiting these streets onto North Street.

It is the recommendation of the Elkton Planning Commission that Mr. Randall Dean's request to redivide Block A of Liberty Heights Subdivision be approved in accordance with Mr. Copper's proposal."

Councilman B. B. Holt moved, seconded by Councilman H. A. Leet to approve the request to redivide Block A of Liberty Heights Subdivision and that builders be advised of the possibility of North Street being made wider and they should arrange their setbacks with this in mind. The vote was recorded as follows:

Flick	-	yea	Leet	-	yea
Holt	-	yea	Life	-	nay
Leap	-	yea			

Councilman Holt read the following letter from the Elkton Planning Commission:

"The Elkton Planning Commission met Thursday, September 6, 1984 to consider a request from Michael Brothers, Inc. to redivide their property on the east end of Rockingham Street which, at this time, comprises one large parcel of land. It is the desire of Michael Brothers to divide the parcel into five lots as follows:

Lots 1, 2, 3, and 4 would face Rockingham Street. Lot 5, at the west end of the property, would face a proposed street to be built by the developer which will run north and south.

The Elkton Planning Commission recommends that Michael Brothers' request to redivide their property be approved as shown on the drawings already filed with the Elkton Town Council."

Councilman Holt stated that one concern is the possibility of some of the lots being sold and he felt there should be some guarantee that if the lots are redivided there would be no federal subsidized housing placed on this property.

Councilman B. B. Holt moved, seconded by Councilwoman L. C. Life to approve Michael Brothers request with the stipulation that on none of these approved lots will be erected housing with federal subsidized rent. The vote was recorded as follows:

Flick	- yea	Leet	- yea
Holt	- yea	Life	- yea
Leap	- yea		

Councilman Leap reported that they have a request for utilities to be donated for the horse show on September 15th. which is being sponsored by the Elkton Historical Society. Benefits will go toward the restoration of the Jackson House.

Councilman H. W. Leap moved, seconded by Councilman B. B. Holt and carried to furnish the utilities for the horse show.

Councilman H. W. Leap moved, seconded by Councilwoman L. C. Life and carried to furnish the utilities for the country music show which is being sponsored by the Elkton Fire Company on September 22nd.

Councilwoman L. C. Life moved, seconded by Councilman H. W. Leap and carried to make the council chambers available one night a week for twelve weeks for Mr. Range to hold a preparatory study for those wishing to get their G.E.D.

Mrs. Leap presented suggested records retention and disposition schedules for the town which have been approved by the Virginia State Library. Council felt they would like to take a closer look at these suggestions before taking any action.

Mayor Dean reviewed the police reports for the month of August.

There was some discussion on Chief Nadeau's request to consider reinstalling the teletype system. Councilman Holt and Councilman Leet both spoke in favor of having the system reinstalled. This matter was returned to committee to prepare and bring back to council a firm recommendation.

As there was no further business, the meeting adjourned.

MAYOR: Charles E. Dean
Charles E. Dean, Mayor

RECORDER: Norma R. Leap
Norma R. Leap, Clerk