REGULAR
COUNCIL MEETING
January 13, 1975

The regular meeting of the Elkton Town Council was held Monday, January 13, 1975 at 8:00 P.M. in the Council Chambers with the Mayor, H. Ditman Flory presiding. The following council members were present: Mr. C. E. Dean, Mr. R. R. Dean, Mr. H. A. Leet, Mr. R. J. Lough, Mr. W. H. McGahey and Mr. W. P. Suiter. Mr. R. Bruce Wiles, Town Attorney, Mr. Gerald K. Monger, Town Superintendent, Mr. Charles Hammer, Chief of Police and Mrs. Norma R. Leap, Town Clerk were also present.

Mr. R. R. Dean opened the meeting with prayer.

Mr. W. H. McGahey moved, seconded by Mr. H. A. Leet and carried to approve the minutes of the regular meeting December 9, 1974.

Mr. R. J. Lough moved, seconded by Mr. R. R. Dean and carried to approve the minutes of the special meeting December 23, 1974.

Mr. Norris Shifflett came before the council again in regards to his request for the town to help him recover some of the cost of the sewer lines he installed in the Liberty Heights Subdivision. After some discussion, the matter was turned over to Mr. Leet to get together with Mr. Wiles to bring back recommendations at the next meeting.

Mrs. Vada Housden and her son Ashby Lam were present to open the appraisers quotes on the substation land. The quotes were as follows:

Hess and Miller	$4,500.00
Horsley and Constable Inc.	$3,000.00
Marie J. Garnett	$3,500.00
George Taliaferro	$2,500.00

The agreement was to add the quotes and divide by four. The price for the land will be $3,375.00.

Mr. R. J. Lough moved, seconded by Mr. W. P. Suiter to accept the four bids presented and to pay Mrs. Vada Housden $3,375.00 for the land on which the substation stands, payable upon receipt of the signed deed. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. R. J. Lough moved, seconded by Mr. W. P. Suiter and carried unanimously to pay the $3,375.00 for the land from the Elkton Electric System Fund as this pertains to improvements in the electric system and is a capital outlay.

Mr. Gerald Monger reported that he had a bid from Mr. Owen Hensley to remodel the office in the Maintenance Department at a cost of $942.46. This does not include wiring or painting. Mr. Suiter said it would take approximately $250.00 to put in the lighting and heat.

Mr. R. J. Lough moved, seconded by Mr. W. H. McGahey to accept the bid for $942.46 from Mr. Owen Hensley and the estimate of $250.00 for heat and lights at a total of $1,192.46 to remodel the office for the Town Superintendent. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. Suiter reported that we are having some trouble at the substation. As this was an emergency, they have called in a firm from North Carolina who will come in as soon as we have some pretty weather to make the necessary repairs.

Mr. Ageon reported that the trouble is in one of the voltage regulators. At the present time he is adjusting the bad regulator manually several times a day to match the other two.

Mr. Suiter reported that Vepco is in the process of requesting another rate increase and if granted plans to put the increase into effect January 22, 1975. Mr. Suiter passed out copies of the proposed residental electric rate increase with comparisons of our old rates. He asked each councilman to study these and Mr. Wiles was asked to look the rates over also.

Mr. R. J. Lough moved, seconded by Mr. H. A. Leet and carried unanimously to approve the Finance Report for December.

Mr. Charles Dean reported that the Recreation Commission, with the help of Mr. Leet, would be having a ping pong tournament the 24th. and 25th. at the Elementary School.

Mr. C. Dean reported that the Town of Elkton must adopt an errosion and sediment control law by July 1, 1975. Mr. Dean was referred to Mr. Larry Simmons who might help.

Mayor Flory commented on the wonderful job being done by the Elkton Parks and Recreation Commission.

Mr. Randal Dean reported that the snow plow is in. He stated that he is happy to have the new Town Superintendent and hopes to get something done on the sidewalks before the year is over.

Mr. R. R. Dean moved, seconded by Mr. H. A. Leet to have Hensley Sales & Service mount the snow plow at a cost not to exceed $499.00. After some discussion regarding the wisdom of appropriating money in this manner, Mr. Leet withdrew his second and Mr. Dean withdrew the motion.

Mr. H. A. Leet moved, seconded by Mr. R. J. Lough to approve $284.00 for emergency water repairs by Owlen Mowbray. The vote was recorded as follows:

C. Dean	- yea	R. Lough	- yea
R. Dean	- yea	W. McGahey	- yea
H. Leet	- yea	W. Suiter	- yea

Mr. Lough reported that we have received a statement from J. C. Wilkins Associates in the amount of $4,750.00 for the Annexation Study.

Mr. H. A. Leet moved, seconded by Mr. R. J. Lough and carried unanimously to pay 50% now to J. C. Wilkins Associates for the survey which is almost completed.

Mr. Leet reported that it looks discouraging in regards to grant money for water and sewer at this time. He also reported that six manholes have been replaced and two repaired with the Revenue Sharing money. Plans are to hold up for awhile until Gerald becomes more familiar with the operations.

Mr. Leet reported that his committee had been working on some recommendations regarding the water and sewer connection fees in and out of town and the water and sewer rates. After some discussion on the recommendations it was decided to take the matter back to committee for further study.

Mayor Flory commended Mr. Leet on the time he has spent on his committee and the giving up of much of his vacation time to devote to this work.

There was some discussion on the fact of providing standby power for the sewer plant which Mr. Ayers had said the town must do. Vepco had indicated they could supply this but it appears the cost would be considerably more than they first indicated. This matter will be looked into further.

Mr. Wiles reported that the town is operating under the state's grievance procedure's at present as ours was not approved and that if the town wanted a procedure of their own it would be necessary to draw up another procedure. Mr. Wiles presented each councilman and the mayor with copies of a proposed procedure for the town which he had been requested to draw up.

Mr. W. P. Suiter moved, seconded by Mr. R. J. Lough and carried unanimously to have a special meeting January 21, 1975 at 7:30 P.M. to go over the procedure paragraph by paragraph with the Town Attorney, Town Superintendent and Chief of Police present.

Mayor Flory reported that the information regarding the North Avenue Sewer Project has been forwarded to Mr. Topsale. He also reported that Mr. Heard from Westinghouse Corp. will be here tomorrow in regards to the demand meters.

Mayor Flory reported that with council's approval Mr. Bill Holleran, a retired man living in our community who spent some twenty years in personnel manangement with the Navy Department, has agreed to help establish a personnel program for the town, at no cost to the town. All the council was in favor of having Mr. Holleran help the town establish this policy.

Mr. Suiter stated that the lease with the N & W Railroad has been executed and he felt we should start using it.

Mr. Lough reported that he had received prices from the Lathen Time Recorder on the time clock. The price on the 2100 Series Recorder is $170.00. A 25 card rack is $9.50 and 2000 cards are $20.00. The town would get a 10% discount.

Mr. R. J. Lough moved, seconded by Mr. W. P. Suiter to purchase the Lathen Time Recorder along with the necessary supplies at a cost of $179.55. The vote was recorded as follows:

C. Dean	-	yea	R. Lough	-	yea
R. Dean	-	yea	W. McGahey	-	yea
H. Leet	-	yea	W. Suiter	-	yea

Mr. H. A. Leet moved, seconded by Mr. R. J. Lough and carried unanimously to have Mr. Bill Holleran make a study of our present personnel practices and to recommend a procedure for a personnel policy for the town to the town council at no charge to the town.

As there was no further business, Mr. R. J. Lough moved, seconded by Mr. W. H. McGahey and carried to adjourn.

MAYOR: H. Ditman Flory Mayor
H. Ditman Flory, Mayor

RECORDER: Norma R. Leap
Norma R. Leap, Clerk