Town of Elkton
Council Work Session
August 3, 2020

Present: Mayor Joshua J. Gooden, Vice-Mayor Randell Snow, Council Member Margaretta Isom, Council Member Heidi Zander, Council Member Louis Heidel, Council Member Jay Dean, and Council Member Steve America.

Also Present: Town Manager Greg Lunsford, Town Attorney Nathan Miller, Chief of Police David Harris, EACC Administrator Samantha Brown, Recreation Director Diane Johnson, Town Treasurer Clairen Sipe, Community Development Director Delores Hammer, Special Projects Director Gaither Hurt, and Deputy Clerk of Council Kim Shifflett.

COUNCIL WORK SESSION

Town Manager Report

- Beginning August 2020, committees would meet as needed. Restructuring and consolidating council committees would begin after the election.
- Residents were interested in buying alley ways. Ms. Hammer spoke with Joe Plaster of Funkhouser Real Estate Group to discuss property values. The Economic Development Committee recommended a sale price of $2.70 per sq. ft. for residential alley ways and $3.50 per sq. ft. for business/commercial alley ways.
- EACC expanded their hours of operation. For the next 2 weeks, the center would be open from 4:00 p.m. to 8:00 p.m. in addition to the current hours of 8:00 a.m. to 1:00 p.m. Monday through Friday.
- On July 15th, the Virginia Safety Health Code Board enacted an emergency temporary standard for all businesses in the Commonwealth of Virginia. Every business would be required to have a written COVID-19 plan in place by August 28, 2020. A plan would be forthcoming for Council to review at the next meeting.
- On September 12, 2020, the EACC would host a cruise-in with the Church of the Nazarene. Many activities were scheduled for the event, but no bouncy house or slide would be set-up due to COVID-19 restrictions.
- The Church of the Nazarene expressed interest in renting space at the EACC. The space would include the entire event room. The rental time would begin in February 2021, every Sunday for 7 hours (6:00 a.m. – 1:00 p.m.) for one year. The Church was also interested in renting the Police Department space which would be used 7 days a week.
- Budgeted item for the Jennings House included $31,000.00 for Mid Valley Electric to install data cables throughout the house. $70,000.00 was in the budget under Jennings House capital which would be used for the electric and $30,000.00 for the bank payment. There was also a quote of $16,000.00 for the camera system at the Jennings House and the EACC.
- Citizens that purchased lots at the Elk Run Cemetery were interested in exchanging them for Columbarium spaces. The Cemetery Commission would discuss rates and make a recommendation to Council. The Columbarium construction was scheduled to begin in September.
- The Town's in-ground million gallon water tank was old and due for an inspection. The tank was inspected every 3 years for leaks or quality issues. It was determined there were pressure issues. The replacement cost was estimated at $3 million, which would be reviewed in the next 3-5 years.
- On July 31, 2020, sealed bids were opened for the surplus sale items. No bids were made on the trash truck. The Town would re-advertise the truck for sale in the future. The following surplus items were sold:
    - 1999 Dodge Work Truck - $400.00
    - 2002 Crown Vic - $200.00
    - 2010 Ford Explorer - $501.00
    - Zero turn mower - $428.00

- Rockingham County contacted Ms. Brown regarding the possibility of a child care program in the EACC, if the Rockingham County school system decided to continue with online classes.

Town Attorney

- No business to report.

Cemetery Commission

- Cemetery Commission meeting scheduled for Monday.

Finance Committee

- Discussed investing unexpected revenue and earmark a certain amount for payments.
- 25 customers were placed on a utility payment plan in order to pay back overdue amounts accumulated during the COVID-19 pandemic.

Personnel Committee

- Committee reviewed employee pay scales from other towns and would have a report for Council at the next meeting.
- Flexible schedules for employees with childcare issues were discussed.

Public Health, Safety, & Ordinances

- Installed a new flashing yellow light at the ballpark.
- Police Department qualified with new guns.
- Received 2 employment applications for the officer position.

Planning Commission

- August 4th meeting was canceled.

Streets & Sidewalks Committee

- Meeting scheduled for Wednesday, August 5, 2020, with Mark & Mike regarding the Greenway Project.

Mayor

- Council Work Session scheduled for September 7, 2020 was cancelled in observance of the Labor Day holiday.
- 9/11 Ceremony discussed.
- Brick sales started for the 9/11 Memorial.
- Rockingham County extended the Small Business Grants.
- Information on Veteran Banners would be available by the end of the week.
- Merck to prepare a written request regarding the renaming of Stonewall Riverside Park. Council would discuss the matter after receipt of the request.
- Appalachian Mural Trail discussed.

Economic & Community Development

- Christmas Market discussed.
- Property on 623.
- Charging stations for electric cars.

Meeting Adjourned

Council Member Dean moved, seconded by Council member Isom, and carried to adjourn the meeting.

YEAS: M. Isom, H. Zander, L. Heidel, R. Snow, J. Dean, S. America

NAYS: None

VOTE: (6 – 0 voice vote) Motion carried

Mayor: Joshua J. Gooden

Recorder: Denise R. Monger, Clerk