Town of Elkton
Town Council Meeting/Work Session
June 1, 2020
5:30 p.m.

A Town Council Meeting/Work Session was held on June 1, 2020 at 5:30 p.m., in the Elkton Area Community Center, with Mayor Joshua J. Gooden presiding. The meeting was shown electronically via Zoom.

Present: Mayor Joshua J. Gooden, Vice-Mayor Randell Snow, Council Member Margaretta Isom, Council Member Heidi Zander, Council Member Louis Heidel, Council Member Jay Dean, and Council Member Steve America.

Also Present: Town Manager Greg Lunsford, and Town Attorney Nathan H. Miller

Present Electronically: Chief of Police David Harris, Public Works Director Troy Shifflett, Project Director Gaither Hurt, Recreation Director Diane Johnson, Community Development Director Delores Hammer, Town Treasurer Clairen Sipe, and Clerk of Council Denise Monger.

CENTRAL SHENANDOAH DISTRICT PLANNING COMMISSION

Mr. Zach Beard spoke via Zoom regarding the final draft of the Elkton Pedestrian Master Plan. He noted the objectives of the project were to identify existing conditions, develop project evaluation criteria, and inform future decision-making on sidewalk projects for inclusion in CIP's and grants.

Mr. Beard stated the scope of work included identifying existing conditions, developing project evaluation methodology, coordinating with stakeholders, conducting analysis, and providing recommendations. He summarized the project documented 20 potential projects with in-depth profiles for eleven projects. He noted the pocket park was the highest overall ranking project. Other projects in the historic district and east of US 340 had the highest benefit scores, while projects south of US 33 had the lowest.

TOWN MANAGER REPORT

Mr. Lunsford reported that businesses were slowly reopening and returning to normal hours. Services were being provided, but in a safe manner. Recreation facilities would be the last to open. He noted that Plexiglas shields would be installed in certain areas of the EACC. He noted the Town would receive funds from the CARES ACT after determining what items would be eligible.

TOWN ATTORNEY REPORT

Town Attorney Miller stated that a report on the Kimberly Alexander investigation was forthcoming. He noted that a request had been made from one of the Town's elected officials to the Rockingham County Electoral Board for a County Registrar to recuse themselves from the upcoming election.

STAFF REPORTS

Mr. Lunsford gave the staff reports from the various Town departments. He noted that the Jennings House project was moving forward and on budget. The Town accepted bids and approved contractors for the wastewater treatment plant phase III project and sanitary sewer project on May 18, 2020. The contractors had been approved by the USDA as required. Diane Johnson was continuing to work on the new dog park. Delores Hammer continued to review Town owned properties for possible sale.

COMMITTEE REPORTS

Economic and Community Development & Cemetery (S. America)

Council member America reported the Cemetery Commission recommended a price of $1,200 per niche for the Columbarium.

Finance (R. Snow)

Vice-Mayor Snow reported the final budget was scheduled for approval.

Personnel (L. Heidel)

Council member Heidel reported no additional business.

Water & Sewer (J. Dean)

Council member Dean reported no additional business.

Public Health, Safety & Ordinances and Planning Commission (M. Isom)

Council member Isom reported the Planning Commission meeting was cancelled.

Streets & Sidewalks (H. Zander)

Council member Zander reported no additional business.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

a. Re-adopt Emergency Uncodified Ordinance to Establish Methods to Assure Continuity for the Town of Elkton Government and Conduct of Town Council Meetings during the Novel Coronavirus Disease 2019 (COVID-19) Emergency

Council member Dean moved, seconded by Council member Zander, and carried to readopt the Emergency Uncodified Ordinance to Establish Methods to Assure Continuity for the Town of Elkton Government and Conduct of Town Council Meetings during the Novel Coronavirus Disease 2019 (COVID-19) Emergency.

YEAS: M. Isom, H. Zander, L. Heidel, R. Snow, J. Dean, and S. America

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

b. First Reading of an Ordinance Proposing a Budget for the Town of Elkton for the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021 (After Public Hearing)

Moved to the latter portion of the meeting after the public hearing.

c. Resolution to Approve an Increase to Water and Sewer User Rates in All Categories (After Public Hearing)

Moved to the latter portion of the meeting after the public hearing.

d. Real Estate Sales Contract for Unimproved Property between Town of Elkton and Superior Siding & Home Improvement, Inc.

Vice-Mayor Snow moved, seconded by Council member Dean, and carried to approve the real estate sales contract for unimproved property between Town of Elkton and Superior Siding & Home Improvement, Inc.

It was determined the real estate closing would not take place immediately in order to allow the purchaser to secure financing.

YEAS: M. Isom, H. Zander, L. Heidel, R. Snow, J. Dean, and S. America

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

MAYOR'S BUSINESS

Mayor Gooden reported on two parades that took place in Town. He requested the Council Work Session be recessed in order to hold the scheduled public hearings.

Council member Isom moved, seconded by Council member Heidel, and carried to recess the Council Work Session.

YEAS: M. Isom, H. Zander, L. Heidel, R. Snow, J. Dean, and S. America

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

Public hearing were held as scheduled.

Council resumed the Council Work Session at the adjournment of the public hearings.

CLOSED SESSION

No closed session requested.

ADJOURNMENT

With no additional business, the meeting was adjourned.

Mayor: Joshua J. Gooden
Joshua J. Gooden

Recorder: Denise R. Monger
Denise R. Monger, Clerk