Town of Elkton
Town Council Meeting/Work Session
May 4, 2020
5:30 p.m.

A Town Council/Work Session Meeting of the Elkton Town Council was held on May 4, 2020 at 5:30 p.m., in the Elkton Area Community Center with Mayor Joshua J. Gooden presiding. The meeting was shown electronically via Zoom.

Present: Mayor Joshua J. Gooden, Vice-Mayor Randell Snow, Council Member Margaretta Isom, Council Member Heidi Zander, Council Member Louis Heidel, Council Member Jay Dean, and Council Member Steve America.

Also Present: Town Manager Greg Lunsford, and Town Attorney Nathan H. Miller

Present Electronically: Chief of Police David Harris, Public Works Director Troy Shifflett, Project Director Gaither Hurt, EACC Administrator Howard L. Taylor, II, Recreation Director Diane Johnson, Community Development Director Delores Hammer, Town Treasurer Clairen Sipe, and Clerk of Council Denise Monger.

CALL TO ORDER

Mayor Gooden called the meeting to order.

NEW BUSINESS

State Water Control Board Enforcement Action – Amendment to Order by Consent Issued to Town of Elkton for Elkton STP

Vice-Mayor Snow moved, seconded by Council member Dean, and carried to approve the State Water Control Board Enforcement Action – Amendment to Order by Consent Issued to the Town of Elkton for Elkton STP as presented.

YEAS: M. Isom, H. Zander, L. Heidel, R. Snow, J. Dean, and S. America

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

Notice of Public Hearing to Authorize Resolution for the Issuance of a Bond not to Exceed $955,233 for Improvements to the Jennings House

Vice-Mayor Snow moved, seconded by Council member Heidel, and carried to approve a Notice of Public Hearing to Authorize a Resolution for the Issuance of a Bond not to Exceed $955,233 for Improvements to the Jennings House.

YEAS: H. Zander, L. Heidel, and R. Snow

NAYS: M. Isom, J. Dean, and S. America

VOTE: (3 – 3 roll call) Tied

TIEBREAK: YEA vote from Mayor Gooden; motion carried

Repairs to Influent Pump #2 Cost of $6,400

Council member Dean moved, seconded by Council member America, and carried to approve repairs to influent pump #2 at a cost of $6,400.

YEAS: M. Isom, H. Zander, L. Heidel, R. Snow, J. Dean, and S. America

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

VML/VACO Refunding of Series 2005B Callable Bonds – Water Portion

Vice Mayor Snow moved, seconded by Council member Zander, and carried to refinance the VML/VACO Refunding of Series 2005B Callable Bonds – Water Portion from a previous loan.

Mr. Lunsford stated that the Town would oversee the refinancing process to save approximately $16,000 in fees. The amount to refinance was $465,000 from a 2005 Bond related to a water project.

YEAS: M. Isom, H. Zander, L. Heidel, R. Snow, J. Dean, and S. America

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

Resolution to Declare an Intent to Reimburse

This matter was tabled until the next meeting on May 18, 2020.

STAFF REPORTS

Mr. Lunsford briefly spoke regarding the following:

- FY20/21 Budget process ongoing and the Finance Committee had met to finalize the document.
- Bids for the Wastewater Treatment Plant Phase 3 Project came in $1 million under bid and was awarded to MEB General Contractors, Inc.
- WWTP Sanitary Sewer Rehabilitation Project was awarded to Commonwealth Excavating, Inc.
- Cemetery sign in disrepair and a new one was erected.
- COVID-19 Order 53 extended until May 22, 2020.
- Comments from Council needed regarding the sidewalk project. Documentation to be finalized soon.

COMMITTEE REPORTS

Economic & Community Development (S. America)

Council member America reported no additional business.

Finance (R. Snow)

Vice-Mayor Snow reported the Finance Committee would meet the next day.

Personnel (L. Heidel)

Council member Heidel reported the Personnel Committee met and approved new evaluation forms, discussed organizational charts and onboarding.

Water & Sewer (J. Dean)

Council member Dean reported that the bids for the sewer plant came in low. He noted that the bidding process was fair and the documents were opened correctly.

Public Health, Safety & Ordinances and Planning Commission (M. Isom)

Council member Isom reported a Planning Commission meeting would be held the next day. She noted that certain committee meetings scheduled on Memorial Day would be rescheduled to other days.

Streets & Sidewalks (H. Zander)

Council member Zander reported on the upcoming sidewalk project. She noted that the Central Shenandoah District Planning Commission did an excellent job preparing the plan which was at no cost to the Town.

TOWN ATTORNEY

Mr. Miller reported no additional business.

MAYOR'S BUSINESS

Mayor Gooden reported no additional business.

CLOSED SESSION

Council member Dean moved to go into closed session under Virginia Code Section 2.2-3711A.1 personnel – performance of an employee. Duly seconded by Council member America.

YEAS: M. Isom, H. Zander, L. Heidel, R. Snow, J. Dean, and S. America

NAYS: None

VOTE: (6 – 0 roll call) Motion carried

ADJOURNMENT

With no additional business, the meeting was adjourned.

Mayor: Joshua J. Gooden
Joshua J. Gooden

Recorder: Denise R. Monger
Denise R. Monger, Clerk