Town of Elkton
Council Work Session
February 3, 2020

Present: Mayor Joshua J. Gooden, Vice-Mayor Randell Snow, Council Member Margaretta Isom, Council Member Louis Heidel, Council Member Jay Dean, and Council Member Steve America.

Absent: Council Member Heidi Zander.

Also Present: Town Attorney Nathan H. Miller, Chief of Police David Harris (5:36), EACC Administrator Howard L. Taylor, II, Recreation Director Diane Johnson, Town Treasurer Clairen Sipe, Community Development Director Delores Hammer, and Clerk of Council Denise Monger.

COUNCIL WORK SESSION

Treasurer

- No business to report.

Community Development Director

- Recommendation from Cemetery Advisory Commission to Proceed with Quote from W. A. Hartman Memorials for Columbarium for $55,700 (Agenda).
- Renew Special Exception Permit for Lise Beaudette at 196 West Spotswood (Agenda).
- Subdivide Lot Located on West Summit Avenue Known as Tax Map No 131 B3 (5) B8 L3 Owned by JKKT Investments, LLC (Agenda).

Recreation

- Shelter rentals started.

EACC Administrator

- 2020 schedule completed.
- WrestleMania PPV.
- Status on cameras discussed.

Public Works

- LA Construction to install poles.
- $3,100 estimate from Hometown Garage to install new transmission into gray car.
- Estimate for camera at Miller-Kite Museum.

Police

- Need to purchase mobile data terminals (MDT's) before installation in police vehicles could take place; cost for MDT's $37,000. Possible lease program available.
- Possible part-time candidate's certification ends in March; requested candidate be allowed to enroll at the academy to take on-line certification courses. No cost to the Town to sponsor him.
- Police Officer Academy Attendance (Agenda).
- Treasurer and Chief to work on funding for cameras.
- Search warrants discussed.

Town Attorney

- Boundary line agreement for sewer plant.
- Re-bids for wastewater treatment plant forthcoming; awaiting letter from DEQ regarding the amount of grant money awarded to the Town.

Public Health, Safety & Ordinance Committee & Planning Commission

- Emergency button / ring doorbell at Police Department.
- Suggestion that non-emergency number be posted outside the department.
- Portable camera for certain areas.

Personnel Committee

- No additional business.

Finance Committee

- No additional business.

Water & Sewer Committee

- Troy Shifflett's wife taken ill.
- Pay increase for Jeffrey Breeden discussed. Mr. Breeden enrolled in a four year electrical certification program. He was told that he be given pay increases after the completion/passing of certain tests. He passed a test in September and it was suggested he receive a raise and back-pay.
- Concern that W-2's were completed and additional pay was being provided for last year.
- Council requested to see the documentation provided to Mr. Breeden regarding the pay increase. No other action taken.
- DEQ pre-bid.

Economic & Community Development

- Closed session needed regarding salaries.
- Town slogan contest.

CLOSED SESSION

Council member Dean moved to go into closed session under Virginia Code Section 2.2-3711.A.1 personnel salaries and possible interviews. Duly seconded by Council member America.

YEAS: M. Isom, L. Heidel, R. Snow, J. Dean, and S. America

NAYS: None

VOTE: (5 – 0 voice vote) Motion carried

OPEN SESSION

Council member Dean moved to go from closed session back into regular session and that each member, to the best of his or her knowledge, certified that only public business matters lawfully exempted from an open meeting requirement under Chapter 21 of Title 2.2 of the Code of Virginia were heard, discussed, or considered. Duly seconded by Council member America.

YEAS: M. Isom, L. Heidel, R. Snow, J. Dean, and S. America

NAYS: None

VOTE: (5 – 0 voice vote) Motion carried

- Lineage Architects noted they received two submissions. Proposals forthcoming.
- Davenport & Company to give report on Friday; problems with getting documents.
- Clerk to send Davenport contract to Council.
- Special meeting to be held for Davenport to present report.

On motion, the meeting was adjourned.

Mayor: Joshua J. Gooden

Joshua J. Gooden

Recorder: Denise R. Monger

Denise R. Monger, Clerk