Elkton Cemetery Special Commission Meeting September 26, 2019

Present: Karen Jones, Lee Dearing, Colleen Grady, Mark Hensley, David Smith, Steve America

Absent: Albert "Bill" Davis – not feeling well

Administrative: Delores Hammer – Cemetery Director

Guest: Kim Alexander – Town Manager

Pledge of Allegiance: All in attendance joined in reciting the pledge

Devotion: Moment of silence observed by all

The meeting began with new members Mark Hensley and David Smith introducing themselves.

Meeting Minutes

Lee Dearing made a motion to accept the August 26, 2019 minutes

Colleen Grady seconded the motion

Voice Vote 6-0

Karen Jones, Lee Dearing, Colleen Grady, Mark Hensley, David Smith, Steve America

Motion Carried

I. Elkton Town Council Resolution to Restructure Cemetery Supervision

A discussion was held regarding the Elkton Town Council Resolution to Restructure Cemetery Supervision. A member asked if changes could be made to the document. The Town Manager stated that Council had passed the document unanimously. However, the Town Manager will pass on any suggestions to Council.

Karen Jones stated that she would like a financial report of Cemetery funds. The Town Manager stated that any citizen may request a report from the Town Treasurer. Colleen Grady stated she wanted to know how much money was in the Cemetery account. After some discussion it was agreed that the Cemetery Director would submit a financial report in the Advisory Board Member's packets for review.

Meetings: A few members of the Cemetery Advisory Board would like to meet monthly. The Cemetery Director stated that in the past the Advisory Board met quarterly but if the Advisory Board had items to discuss there would be special meetings.

II. Signs

The Town Manager recently visited the Cemetery and suggested that the Advisory Board consider new signs. The Cemetery Rules and Regulations and the Mowing Season Rules in Effect signs are in need of replacement. The reverse side of street signs in the new section need decals. Only one side of the street signs in the new section are labeled. The Cemetery Director is working with sign companies for estimates and will have them for the Cemetery meeting on October 17, 2019.

Lee Dearing made a motion to adjourn

Mark Hensley seconded the motion

Voice Vote: 6-0

Karen Jones, Lee Dearing, Colleen Grady, Mark Hensley, David Smith, Steve America

Motion Carried

Karen Jones Chairperson

Lee Dearing Vice Chairperson