



TOWN OF ELKTON

173 WEST SPOTSWOOD AVENUE
ELKTON, VIRGINIA 22827
(540) 298-0597/FAX (540) 298-1270

P.S.I. (TED) COSTIN, AICP
TOWN MANAGER

TO: Cemetery Commission

FROM: Ted Costin, Town Manager 

DATE: June 11, 1996

RE: Commission Meeting

Councilman Whitfield has called a meeting of the Cemetery Commission for Monday, June 17, 1996 at 6:30 p.m., in Council Chambers located at 173 West Spotswood Avenue, Elkton. The primary purpose of the meeting will be to elect a Chair.

Thank you.



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P.S.T. (TED) COSTIN, AICP
TOWN MANAGER

TO: Cemetery Commission
FROM: Ted Costin, Town Manager *TC*
DATE: February 21, 1996
RE: Meeting

Councilman Whitfield has asked the Commission to meet on Thursday, February 29, 1996 at 7:30 p.m. in Council Chambers. The purpose of this meeting is to discuss annual maintenance fees, spring clean up, and maintenance.

Please advise my office if you will be unable to attend this meeting. Thank you.

TC/kd

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ELKTON

WHEREAS, the Elk Run Cemetery Company, Inc. has for many years faithfully managed the Elkton cemetery for the benefit of the citizens of the Town; and

WHEREAS, the Directors of the Company now desire that the responsibility for the cemetery be assumed by the Town and for such purpose wish to convey the cemetery land to the Town and to assign the other assets of the Company to the Town; and

WHEREAS, the Town intends to accept the conveyance and assignment and desires to appoint a Cemetery Commission to establish policies for the management of the cemetery;

Now therefore, BE IT RESOLVED that a Cemetery Commission for the Town of Elkton is hereby established as follows:

(1) The initial Commissioners shall be H. E. Monger, S. P. H. Flick, Ellery Hensley, G. W. Berry, Carl A. Schumacher, Mary Ware Greene, and Frances Dean. The terms of the Commissioners shall be for as long as such members consent to serve. Successor members shall be appointed by the Town Council.

(2) The deliberations of the Commission shall be governed by the latest edition of Roberts' Rules of Order.

(3) The Commission is hereby delegated the authority, subject to the direction of the Town Council, to hold, manage, improve and care for the Town cemetery, to establish policies for the regulation of the use of the ground therein, to establish charges and fees in connection therewith, to establish policies to provide for the perpetual upkeep and care of any plot or burial lot therein, and to advise and consult with the Town Council concerning additional matters related to the operation of the Town cemetery.

(4) The Commission shall deliver to the Town Council at the regular July council meeting each year a written report of action taken by the Commission during the preceding year.

(5) All monies paid for the perpetual upkeep and care of the Town cemetery shall be segregated and separately accounted for by the Town Treasurer and shall be audited annually with