MINUTES OF MEETING OF THE ELK RUN CEMETERY CORPORATION HELD AT THE PRESBYTERIAN CHURCH, ELKTON, VIRGINIA, MAY 15, 1966

A meeting of the Board of Directors of the Elk Run Cemetery Corporation was held in the Senior Class room at the Elkton Presbyterian Church on Sunday, May 15, 1966 at 2 PM with the following present:

Hiram E. Monger	-	President & Director
S.P.H. Flick	-	Executive V.P. & Director
Hugh T. Frey	-	Secretary - Treasurer & Director
Dr. Charles S. Miller	-	Director
Roy C. Baugher	-	Director
Whit G. Berry	-	Director - Absent

The meeting was called to order at 2 PM by Mr. Monger who asked Mr. Flick, Executive Vice President to give a report on the grogress made to date and conduct the meeting from that point.

Mr. Flick stated that he had been requested by Dr. W. E. Kite, deceased President of the Old Elk Run Cemetery Association to try to make some arrangement whereby he could purchase perpetual care for his cemetery lots and read the following letter of authorization from Dr. Kite:

To Whom It May Concern:

Believing that the bearer of this notice is acting in good faith and in the best interests of the lot owners and Trustees of the Elk Run Cemetery Association and that he will continue to do and that he will take no action detrimental to such interests, this notice is certification that the action he takes, looking toward the re-organization of the said Elk Run Cemetery Association are taken with my approval.

Dated - November 1, 1965 Signed - W. E. Kite, President

Mr. Flick further stated that all the actions he had taken toward the re-organization of the Corporation had been taken with that objective in mind. He requested that the Directors put themselves on record as being in accord with these objectives with the further proviso that they agree to operate the corporation on a non-profit basis for the greater good of the community at large. On motion by Dr. C. S. Miller seconded by S.P. H. Flick the request was unanimously agreed too by voice vote.

He then read the charter dated December 1, 1966 from the State Corporation Commission under which the Elk Run Cemetery will operate. The by-laws were read in their entirety which had been recommended by our Attorney Mr. Norvell A. Lapsley. A motion was made by S.P.H. Flick seconded by Dr. C. S. Miller that the by-laws be approved with the exception of an addition to Article X to fix the responsibilities of the lot owners to keep the Corporation informed of changes of addresses of the lot owner. That line 2, Article XIII read $35.00 for opening closing and cleaning up after closing of each grave. That the last line of Article XIII be replaced by a schedule of charges as set up by this meeting and that the by-laws as finally approved be

attached to and made a part of these minutes. A motion was made by Dr. C. S. Miller Seconded by H. E. Monger that the above mentioned changes be made and that the following schedule of Charges be added to Article XIII and that the approved By-Laws be attached to and made a part of these minutes. They are hereby made a part of these minutes and attached thereto.

Mr. Flick also announced that a deal had been concluded with Mrs. Pearle Downey whereby the land on the North side of the present cemetery would be traded back to the Downey family and approximately two acres had been purchased on the East side of the cemetery at $1500.00 per acre amounting to approximately $3000.00. This acreage contains 1712 grave sites and together with 304 new grave sites laid off in the old cemetery gives the Corporation a total of 2016 new grave sites presently for sale.

A motion was made by Dr. C. S. Miller seconded by H. E. Monger that the following prices be charged:

Space		Perpetual Care	Total
1 grave	37.50	37.50	75.00
2 grave	75.00	75.00	150.00
3 grave	112.50	112.50	225.00
4 grave	150.00	150.00	300.00
6 grave	225.00	225.00	450.00
8 grave ½ lot	200.00	300.00	500.00
16 grave 1 lot	400.00	600.00	1000.00

Above prices apply to all lots with the exception of Section 8 and perpetual care contracts in old cemetery. Perpetual care contracts will be offered in old cemetery @ $37.50 per grave site - $200.00 per half lot and $400.00 per lot. Lots in old cemetery must conform to By-Laws as regards, markers, ornamentation, shrubbery, etc, before lot will be eligible to purchase perpetual care. The prices given below apply to Section 8, fronting on North Avenue:

Space		Perpetual Care	Total
1 grave	112.50	37.50	150.00
2 grave	225.00	75.00	300.00
3 grave	337.50	112.50	450.00
4 grave	450.00	150.00	600.00
6 grave	675.00	225.00	900.00
8 grave ½ lot	700.00	300.00	1000.00
16 grave 1 lot	1200.00	600.00	1800.00

Maintenance Charge

1 lot	- 8.00
½ lot	- 4.00
¼ lot	- 2.00
Min. Chg.	- 2.00

Opening, closing and cleaning up grave $35.00

This motion carried unanimously and above prices were approved and made a part of the By-Laws of this Corporation by adding to Article XIII.

A motion was made by S.P.H. Flick that H. E. Monger be named Superintendent and also Chairman of a Committee to act in place of the three (3) Committee s named in our By-Laws. Mr. Monger to select the membership of his Committee. The motion was seconded by Dr. Miller and carried unanimously.

At the request of S.P.H. Flick, Dr. C. S. Miller made a motion, seconded by Mr. Monger that the President and the Secretary-Treasurer be authorized to execute notes of indebtness on the part of the Corporation in the amount of approximately $4,000. Of this amount approximately $3,000. will be for real estate purchased and approximately $1,000. advance by S.P.H. Flick for expenses of starting the Corporation in business. The motion carried unanimously.

Mr. Flick, stated that there was $5,327.57 owing to the Corporation and recommended that the Corporation do business for cash only. He also offered to take over any duties of which he was capable, keeping minutes of meetings, storing records, annual report to State Corporation Commission, etc., in order to leave the Secretary-Treasurer more time to devote to collecting all possible arrearages. The Directors unanimously approved the above and also the following fees for the Secretary-Treasurer:

10% Commission of Maintenance Collections
5% Commission on lot sales

For one (1) year S.P.H. Flick will receive ½ of above fees subsequent to this meeting. This represents his renumeration for his special efforts to collect back dues owing the Corporation.

It was agreed that $40. would represent a fair rental value for the caretaker's house, for Social Security purposes.

A statement from Mr. J. J. Quigg, Auditor as to the standing of the Corporation was read and is as follows:

May 15, 1966

"As of April 20, 1966, the Elk Run Cemetery Corporation had on deposit at the Virginia National Bank of Elkton (Checking Account) or in cash a total of $356.85. At that time the outstanding bills amounted to $8. to $10.

On deposit in a savings account, with interest only, available to the Corporation was $1,774.87.

Other assets included a dwelling house (valued at between $3,000. and $4,000.) (Insured for $3,000) lawn mowers and hand tools (valued at $500. to $750.) a truck (negligible value) and an undetermined (but apparently, very few unsold lots).

Outstanding, accounts receivable, totaled $5,327.57, the majority of which would have to be considered un-collectible. Income for the past several years has been in the $1,200. to $1,600. range, partly from the sale of lots.

Signed - J. J. Quigg

Mr. Quigg expressed his willingness to work with us to keep an eye on our accounting methods and making sure that a business like job is done on our records in the future.

S. P. H. Flick read to the Directors a letter that he proposes to mail to all lot owners in the near future. The Directors approved the content and thought of the letter as was also his request to be allowed to sell markers and vases, flush type, using the name of the Corporation, with the proviso that should it become a profitable operation in the future the Corporation could take it over.

Mr. Flick also expalined the procedure, as given him by the Corporation Attorney, for conveying the land proposed to be traded to Mrs. Downey from the North side of our property. The surviving trustees of the old Elk Run Association will convey the property to the present Corporation and we would in turn convey it to Mrs. Downey by deed.

No further business appearing the meeting adjourned at 4:15 P.M.

Above minutes recorded by:

S. P. H. Flick, Executive Vice-President

S. P. H. Flick