

SHELTER RESERVATION

MONGER FAMILY SHELTER

EPIC PICNIC SHELTER

MERCK SHELTER

Reservation Policy:

1. \$40.00 reservation fee for $\frac{1}{2}$ a day or \$50 reservation fee for the entire day is due and payable to the Elkton Recreation Department at time of reservation.
2. The $\frac{1}{2}$ day consists of either a morning rental from 8 a.m. - 3 p.m. or an evening rental of 4 p.m. -10 p.m.
3. The shelter may be reserved from February 1 through November 30 on a first come, first served basis for the calendar year.
4. The shelter must be left clean and all trash placed in containers.
5. No glass containers are allowed in or around the shelter.
6. No alcoholic beverages.
7. The reserving party is responsible for posting a reservation notice on the shelter the day before it is to be used. Still, if you have the shelter reserved and someone else is occupying the shelter when you arrive, show them your reservation form and kindly request that they use some other area of the park. Should they fail to leave, contact the police by calling (298-9441) and an officer will be dispatched to aid you.
8. No refunds! In an emergency you may request to reschedule at a later date; if an availability exists. Each case must be reviewed and approved by the Director, Parks and Recreation.

I, the undersigned, have read the rules governing the use of the SHELTERS and I certify that I am at least 18 years of age and will be responsible for the reasonable care of the facility while in use by my group.

Name of Group

Signature of User

Phone #

Date

The Town of Elkton authorizes the above group or organization to use the Shelter as marked on

this date/time: _____

(Date)

(Time's)

Information below to be signed and dated by an authorized town employee, along with a copy to user.

Fee paid

Date

Initials